



# Collaboration Incentive Frequently Asked Questions (FAQs)

FY2016-17 County Incentives Program

## *What is the Collaboration Incentive?*

The Collaboration Incentive aims to encourage county departments of human/social services to collaborate with at least three (3) approved partners at least once (1) per calendar quarter, while jointly developing two to three (2-3) goals that should be accomplished through the collaboration.

## *Who are the approved partners that counties can collaborate with?*

For the FY 2016-17 County Incentives Program, the following partners have been approved. Contact information for the approved partners can be found in the FY 2016-17 County Incentives Program Guide.

|   |                              |                                 |
|---|------------------------------|---------------------------------|
| Behavioral Health Organizations           | Local Public Health Agencies | Medical Assistance Sites        |
| Regional Care Collaborative Organizations | Connect for Health Colorado  | Hospitals and Clinics           |
| Federally Qualified Health Center         | Private Practice Providers   | Community Mental Health Centers |
| Long-Term Care Facilities                 | Single Entry Point Agencies  | Community Centered Boards       |
| County Sheriff/Local Law Enforcement      | Ute Mountain Ute Tribe       | Southern Ute Indian Tribe       |

## *What does the county need to provide to prove the collaboration occurred?*

The county must provide meeting minutes, sign-in sheets, and meeting agendas as documentation of the collaboration. The documentation must include the FY 2016-17 Collaboration Incentive Template.



*When does the county need to submit documentation proving the collaboration occurred?*

Collaboration documentation must be submitted by January 5, 2017 for reporting period one and July 5, 2017 for reporting period two. The county can submit the documentation at any time prior to the due date if the county so chooses.

*What if the county collaborates with a partner that is not on the approved list?*

Based on local needs, many counties collaborate with partners far beyond those on the approved partner list. However, for the purposes of the FY 2016-17 County Incentives Program, only collaboration with approved partners will count towards the Collaboration Incentive. If the county does not meet the requirements for the Collaboration Incentive, then the county will not earn Collaboration Incentive funds.

*Does each county have to host its own collaboration meetings and come up with its own agenda?*

No. Counties can collaborate together on meetings, in either individual or regional forums. However, each county must have at least one (1) representative present for each meeting. If multiple counties collaborate together with approved partners, each county is responsible for developing the agenda in collaboration with the other counties.

*Is there any requirements on what the meeting agenda should include?*

Meeting agendas shall include the following topics:

1. Recognition of the roles and responsibilities for each of the partners.
2. Cultivation of collaboration and the coordination of services among all of the partner agencies.
3. Establishing two to three (2-3) goals that the partners would like to accomplish over the next year to improve clients' access to care.

In some instances, counties have utilized existing collaborative meetings to fulfill the requirements of the Collaboration Incentive; thus, partners involved have already acknowledged the roles and responsibilities of each of the partners. In this instance, the meeting agenda would not be required to address roles and responsibilities.

*Does each approved partner require a separate meeting?*



No. The county can invite multiple approved partners to the quarterly meeting, as long as all approved partners present can develop the two to three (2-3) goals that are required for the Collaboration Incentive.

*Why is local law enforcement an approved partner?*

The FY 2014-15 County Incentives Program included the Correctional Facility Memorandum of Understanding (MOU) Incentive. This Incentive encouraged county departments of human/social services to establish a coordinated process with their local law enforcement for Medicaid eligibility for recently released inmates. The Collaboration Incentive includes local law enforcement in order to encourage continued progress in this area.

## Department Contacts

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For more information visit [Colorado.gov/hcpf/county-admin](http://Colorado.gov/hcpf/county-admin)

