

Houston Field Services and Account Manager

Online auctioneering company is looking for a qualified individual to fill a permanent, full-time position based out of Houston. The person in this role will manage the Houston territory, servicing our clients in the Houston / Galveston area. It is a hybrid position, where time will be split working to help prepare items for auction and working the removal process while also meeting with current clients to maintain and grow the relationship.

Applicant Must:

- Be able to travel throughout the Houston / Galveston area
- Have a valid driver's license, reliable vehicle and insurance
- Able to lift 50 pounds
- Be comfortable working in non-climate controlled environments
- Adapt to fast paced work environment
- Be comfortable in a customer facing role and working under the mindset to always take care of the customer
- Build and grow relationships with current clients, while delivering top notch service to client base

Must possess knowledge of:

- Microsoft Excel
- Microsoft Word
- Dropbox
- Basic digital photography and digital voice recording
- Territory / Account Management

Experience in the following is highly desirable but not required:

- Familiarity with medical devices or clinical equipment
- Materials management
- Machinery and equipment identification
- Knowledge of basic digital image manipulation software
- Bilingual English / Spanish

The right candidate for the job will:

- Have strong work ethic and be self directed, with the ability to work with minimal to no supervision
- Experience in customer facing, account management position
- Have strong communication skills, both written and verbal
- Be an honest and trustworthy character. Integrity is of the utmost importance.
- Be prompt and work on schedule
- Have impeccable customer service skills
- Have strong organizational skills and ability to multi-task

We are looking for the right character to fit our company culture. The right person can be trained, but intrinsic qualities of integrity and work ethic are a must. This position is not a typical 9-5 office position, but could put you in a different job / place / location every day with little to no supervision. Flexibility is a must, as you may be working in the warehouse setting up an auction one day and knocking on the door to a new contact within the organization the next. You will have one part time person supporting you to help in auction set-up, preview and removal.

Shattuck is an online auction company, specializing in liquidating hospital and surplus medical equipment. We have been in Austin for over 25 years and are leaders in the Texas market. We offer autonomy and flexibility to every member of the team, as long as the customers are being served. We understand the company's success is a direct result of our employee's contribution, and offer a bonus opportunity based on employee and company performance. Houston is a growing territory, and this position offers much potential for growth.

*Any offers of employment will be subject to pre-employment screening, which includes background and reference checks

Location: Based in Houston

Compensation: Negotiable, DOE

Veterans are encouraged to apply

Please email cover letter, resume and salary history to: jobs@shattuck.com