



Accessing your payroll information through PRIMEPOINT, LLC

Please read and follow the directions below, to set up your access to your pay information via Primepoint's EmployeeXperience. This online account will provide you with access to your pay stub as well as many other conveniences. After you enroll, you will be able to access your payroll information (for payrolls beginning January 10, 2014) from any computer or your iPhone or Android cell phone with Primepoint's FREE App.

To create your login into the Primepoint EmployeeXperience™ account, go to <http://primepoint.com/pages/view/id/140>

Enroll Today...

- Access www.primepoint.com
- From the Homepage click: **"EmployeeXperience Login"**
- On the login page click: **"Need to Enroll?"**
- Follow the on screen instructions
 - Example: Use your iPhone! Use your Android
- Your EmployeeXperience® Enrollment Code is: **MISSN1**

While our payroll provider has changed, our pay schedule remains the same. Pay earned during the period of December 15-28 2013 will be processed for our next scheduled pay day, January 10, 2014. For the time being, you will continue to have access to the ADP portal to access your past pay information and W2 statements for 2013 and years prior. Please contact our employee call center (**1-800-942-6737**) with any questions that you may have regarding this change.