

The Honorable [*Representative's name*]  
[*Address from the list*]

Dear Representative [*last name*]

I am the [community relations manager] for Team [*number and name*] located in your Congressional District and a [*X grade*] student at [*name of your school*]. Our team would like to invite you to attend the (*full name of competition including "sponsored by" where applicable*) where high school robotics teams from your District will be competing to advance to Championship events. The competitions will be held on [*dates*] at [*name and physical addresses*] from [*times*].

*FIRST* (For Inspiration and Recognition of Science and Technology) is a Science Technology Engineering and Math (STEM) afterschool engagement program. Some 12,000+ K-12 students in Virginia, DC, and Maryland participate in *FIRST* programs each year. *FIRST*'s mission is to inspire students to become science and technology leaders. *FIRST* accomplishes this by engaging students in exciting mentor-based competitions that build STEM skills, inspire innovation, and foster well-rounded life capabilities. These include self-confidence, communication, and leadership.

We hope you will be able to attend one of the competitions in your District. We also welcome any of your staff who would like to attend.

Your attendance would also make a significant contribution to our goals: showing that our efforts to become STEM professionals is worthy of the support of our elected officials.

If you have any questions or are able to RSVP yes, please contact: Leighann Scott Boland, Director of Development, VirginiaFIRST, [lboland@virginiafirst.org](mailto:lboland@virginiafirst.org), 804.514.7712.

Thank you,

[*Your name*]

Cc: [*the three staff names in the chart for the Senator*]