

CAREER INSTITUTE

Specializing in Career, Education and Life Planning

CHANGE THE COURSE
OF YOUR LIFE

APPLY NOW!

Jump Start Your Career NO COST HIGH VALUE TRAINING

This Workforce Innovation and Opportunity Act (WIOA) Youth Program is federally funded and FREE to all who qualify! The Career Institute enrolls and mentors participants through an occupational program with one year follow-up. The program is designed to provide occupational training, educational planning, life skills, career mentoring and employment assistance. Program begins July 1st. Applications are taken all year.

High School Completion and GED preparation available. TANF training in Certified Nursing Assistant. Ask about the Transitional Assistance Department (TAD) paid employment activity (CYEP).

REQUIREMENTS:

- Live in San Bernardino County
- 18-24 years of age
- High School Graduate or GED
- Low Income (applicant's income not to exceed \$5,745 in previous 6 months)

PROGRAM ELEMENTS:

- Occupational Training/Certificates
- Basic Math and Reading Tutoring
- College Enrollment Assistance
- Paid & Unpaid Internships
- Employment
- Career Pathway Plans
- Supportive Services
- Personal Finance Training
- Work Ethic Training
- Leadership Development
- Customer Service Training

ALL STUDENTS PARTICIPATE IN:

- Occupational Training/Certificates
- A Job Related to the Training
- Work Ethic Training
- Enrollment in College
- Individualized Career Development Plan

CERTIFIED NURSING ASSISTANT CERTIFICATE

This course, a gateway into the growing medical field, is comprised of classroom instruction and community-based onsite clinicals. A state recognized certificate is obtained upon passing the state test. PCA is a prerequisite for the CNA.

Locations: San Bernardino County West End*



PERSONAL CARE AIDE CERTIFICATE

A Personal Care Aide assists the elderly, convalescents, or persons with disabilities with daily living activities at the person's home or in a care facility. This 77 hour course has an industry recognized certificate

Locations: San Bernardino County West End*

HOSPITALITY CERTIFICATION

Enter the exciting industry of Hospitality! This course teaches a hands-on overview of kitchen, restaurant, banquet facilities, operations, housekeeping and front desk.

Locations: San Bernardino County West End* and Lake Arrowhead



OFFICE TECHNOLOGY

Explore a career in Office Technology. This course includes classroom and hands-on training in all Microsoft Office programs as well as training in telephone and email etiquette. Certificate awarded upon successful completion of the course. Paid internships available. Students are expected to get a job and enroll in advanced training.

Location: San Bernardino County West End*

Visit www.cinow.org to apply or call one of these five locations:

Barstow: 760-577-8269

Big Bear: 909-866-2624

Lake Arrowhead: 909-744-8083

Rancho Cucamonga: 909-481-0270

Victorville: 760-780-0341

* West End of San Bernardino County includes Rancho Cucamonga, Ontario, Upland, Chino, Chino Hills, Montclair and San Antonio Heights.

