

2015 SUMMARY OF REQUIRED NLSA REPORTING

Cumulative Annual Reports:

This report delineates the school's progress toward addressing the concerns identified by the school in its self-study process and those listed in the standards based visiting team report. If the school has been through the Ongoing Improvement process this report would note the progress made toward accomplishing goals associated with the School Improvement Plan.

The format for the Cumulative Annual Report is described in the Administrator's Manual on the NLSA CD.

Accredited schools must submit their Cumulative Annual report to nlsa@swd.lcms.org, on or before May 15.

Self-Study Report:

The Self-Study Report is the comprehensive report that provides evidence that the school has successfully completed its self-study process and qualifies as an accredited school.

The format for the Self-Study Report is described in detail in the Administrator's Manual located on the NLSA CD.

One Self-Study Report needs to be sent to the national office and one to Terry Hubbard one month in advance of the team visit. If you have not done this, please do so ASAP. If you already sent a copy to the district office, Terry will pick it up. If not, please send to:

Terry Hubbard
755 Green Bay Drive, Unit #6
Mayville, WI 53050

Visiting Team Report:

The Visiting Team Report is prepared by the Visiting Team and contains the team's accreditation recommendation as well as commendations and concerns identified during the team's visit to the school.

The final copy of the Visiting Team Report should contain the Profile Narrative from the Self-Study document and the NLSA Face Sheet.

Schools should submit **three** paper copies of the Visiting Team Report to Terry Hubbard by May 15.