



Adult Education Block Grant 2016 CCAE conference

Carmen Martínez-Calderón, Ph.D

California Department of Education

Neil Kelly

California Community College Chancellor's Office

Agenda

- Preliminary allocations
- Intent to Award Letter
- The CFAD - Consortium Fiscal Administration Declaration
- Fiscal Agent
- Administrative charges vs. Indirect charges
- Student Data Reporting
- Data and Accountability Funding
- Portal Access
- Amendments to 2015-16 plan, Annual Plan Year 2 & Governance
- CLASP Implementation Study
- October 6-7 AEBCG Summit - Sacramento
- Local options to leverage AEBCG funds – EX: Bay Area

AEBG 16-17 & 17-18 Preliminary Allocations

NEW

Revised AEBG Preliminary Allocations are now available. Please note the following:

1. Based on member amounts from 15-16
2. Based on the State approved regional need share/formula
3. Does not include/reflect any recaptured funds due to ineffectiveness/member changes
4. Obtain local approval now as these numbers will not change.
5. Be ready to spent in the fall when funds will be apportioned (Aug.)

<http://aebg.cccco.edu/Resources/Allocation-Schedule>

Intent to Award Letter

- Sent out 4/20/16
 - Sent to: regional consortia primary contacts, fiscal contacts, and certifying officers.
 - Allows for early board approval
 - Can be found at the following link:
http://aebg.cccco.edu/portals/1/docs/4.20.16%20AEBG%20cover%20letter%20preliminary%20allocations_final.pdf

Consortium Fiscal Administration Declaration (CFAD)

Due 5/2/16

- First of **several** annual reports required by AEBG, the CFAD is a report of consortium administrative information, fiscal, and governance policies.
- Currently, there are **four** sections:
 - **1.1 Consortium Information:** General updates to consortium information for internal reference and public website
 - **1.2 Consortium Membership:** Governance policies regarding membership; confirmation of member entities and member contacts
 - **1.3 Fiscal Management:** Governance policies regarding use and reporting of funds, fiscal administration, and allocation schedule
 - **1.4 Other Rules and Procedures:** Additional contextual information regarding previous sections
- The reporting template may be found here:
<http://aebg.cccco.edu/portals/1/docs/ConsortiumFiscalAdministrationDeclaration%203.16.16.pdf>
- Guidance Document: <http://aebg.cccco.edu/For-AEBG-Grantees/Guidance-Regulations#cfad>

Fiscal Agent

- Discussed at the hearings.
- Legislature wanted to know why funding is not “hitting the streets.”
- State is stressing the pass through model for fiscal agents to use for funding release.
- Reimbursable Contract for Services has slowed down the process.
- State will share samples of MOUs that speed up the funding process.
- Review FAQs – No “official” letter will be sent out.

Administrative Charges

vs.

Indirect Charges

- 5% Admin. vs. Approved Indirect = Two different things not to be confused.

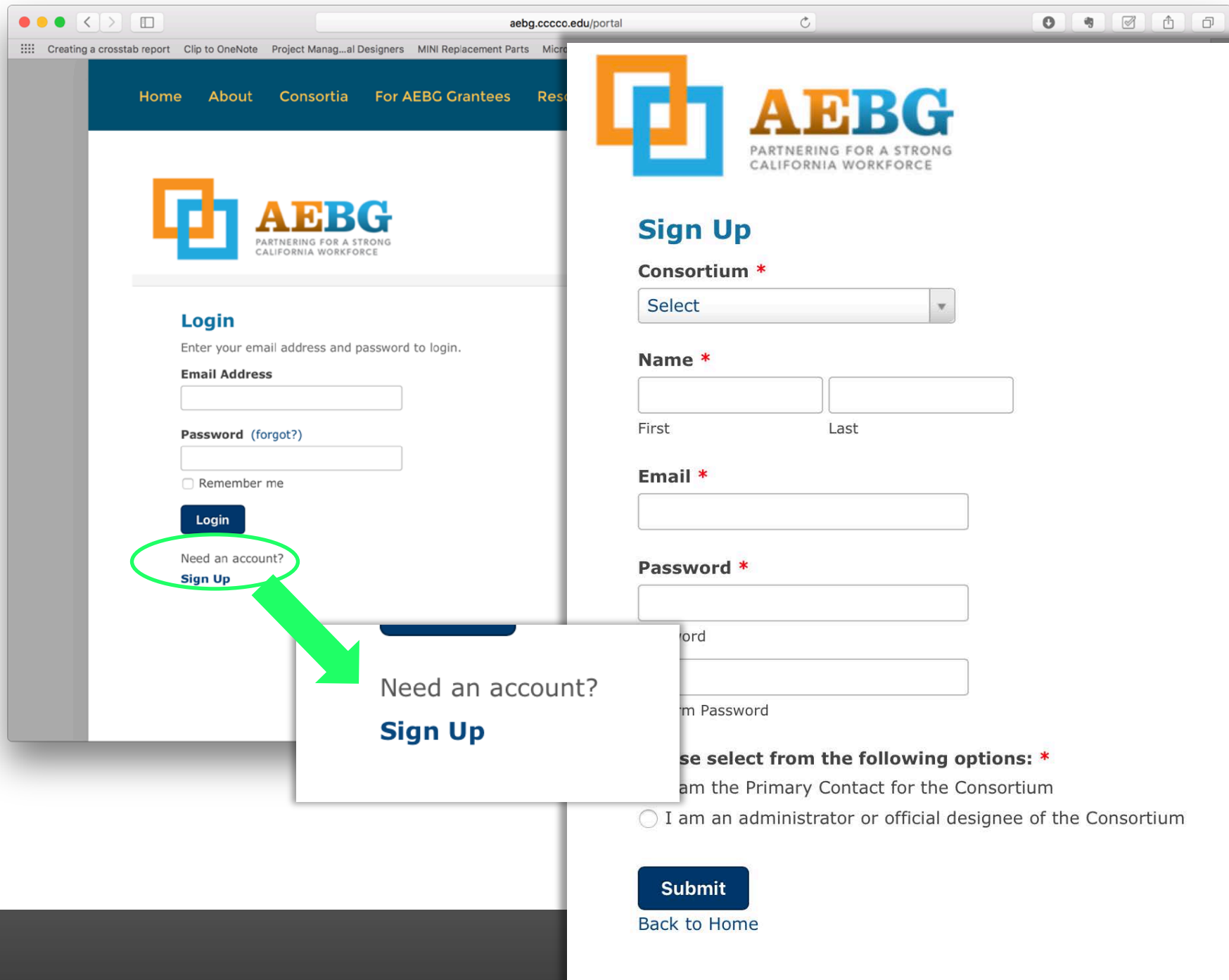
For Additional Information and list of allowable activities review the following:

- Guidance Document: <http://aebg.cccco.edu/For-AEBG-Grantees/Guidance-Regulations#cfad>
- FAQs - <http://aebg.cccco.edu/Resources/FAQs>

\$25M Data and Accountability

- Rolling out by June 30, 2016 to fiscal agents and direct funded consortia.
- Will use the AEBG regional allocation formula to disburse.
- Can be used to assist with the following (might add more):
 - Annual Plan Reporting
 - Student Data Reporting
 - Generating Student Outcomes
 - Developing common assessment, intake, referrals, case management, etc.
 - Member/partner integration
- Will be tracked in the current online system under its own grant code.
- Begins the building of a strong data and accountability foundation.
- Will connect to new State system in the near future
- Aligns with WIOA and their performance outcomes
- Student Data Instructions, Guidance, and Tables will be out soon!

AEBG Web Portal Access



The screenshot shows the AEBG Web Portal interface. On the left, the 'Login' section has fields for 'Email Address' and 'Password (forgot?)', a 'Remember me' checkbox, and a 'Login' button. Below the login fields, a link 'Need an account? Sign Up' is circled in green. A green arrow points from this link to the 'Sign Up' form on the right. The 'Sign Up' form includes a 'Consortium' dropdown menu, 'Name' (First and Last) fields, 'Email' and 'Password' fields, and a 'Submit' button. Below the 'Submit' button is a 'Back to Home' link. The form also includes a section for selecting the user's role: 'I am the Primary Contact for the Consortium' or 'I am an administrator or official designee of the Consortium'.

To obtain access the AEBG Web Portal:

1. Navigate to <http://aebg.cccco.edu/Portal>
2. Click **Sign Up**
3. Fill-out the Sign Up form and hit **Submit**
4. Approved users will receive an email confirming access within ~24hrs. **Only authorized consortium representatives may access the AEBG Web Portal.**
5. Return to the login page and enter your credentials. Be sure to refresh the page **before** attempting to login.

If you are having trouble email Greg Hill at: ghill@wested.org

Amendments to 15-16 plan

- Can be accessed through the same system as the CFAD.
- You may upload amended pages or documents to existing AEBG plans & templates to reflect 15-16 activities, changes, and updates.
- Deadline for 15-16 amendments is May 15, 2016.

2016-17 Annual Plan Template & Governance

- Template & Instructions have been posted.
- Very similar to the 15-16 Annual Plan template.
- Information from the CFAD will autofill on the 16-17 Annual Plan.
- Some information from your Year 1 (15-16) Annual Plan will be rolled into the template for 16-17.
- Due July 15, 2016.

CLASP Implementation Study

- The Center for Law and Social Policy (CLASP) is doing an AEBG Implementation Study.
- The purpose of the study, which will include consortia and state level partners, is to get a clearer sense of the system change impacts resulting from this effort to redesign adult education in California.
- The week of April 18, this survey will go out to the 640+ people on the AEBG contact list and should take 10-15 minutes to complete.
- Your contribution will help bring practitioners' views into the mix. Please contact Judy with any questions or concern: jmortrude@clasp.org.

Website: New & Improved AEBG Look!



Have Questions or Comments? Send them to AEBG.CCCCO.edu

Final Announcements

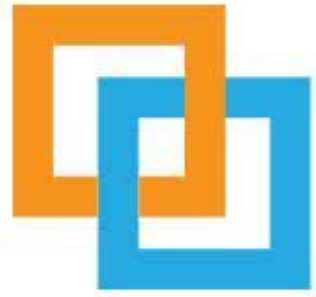
- Leveraging your resources – Ex: Bay Area - larger regional approach.
- **Oct. 6-7 AEBG Annual Summit – Sacramento**
– Details to follow.

Questions???

AEBG@CCCCCO.edu

Carmen Martínez-Calderón, Ph.D
CDE

Neil Kelly
CCCCCO



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CALIFORNIA WORKFORCE

