

2015 GALLATIN CHRISTMAS PARADE ENTRY FORM (Cont'd)

Title of Entry: (Must be a Holiday theme or related to parade theme, "It's a Magical Christmas".)

Company/Organization Name: _____

Name of Sponsor (if different from organization) _____

Please write a brief description of your entry. This will be read by an announcer during the parade as your entry passes the Gallatin Public Library. Must be typed or printed clearly. (e-mail description to zena@gallatintn.org if possible) Description must be 100 words or less.

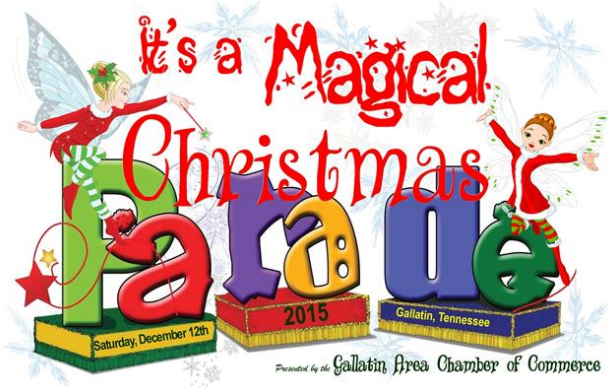
Parade Route: *The parade will start from the assembly area moving down Steam Plant Road onto Hartsville Pike/ Hwy 25. It will continue on Hartsville Pike onto Main Street, then turn left onto Nashville Pike/Hwy 31 and then left onto Oscar Smith and end in the Gallatin High School Parking Lot.*

I/we have read the attached rules outlined with this entry form and releases (see pages 3 & 4) and agree to the terms of this agreement. I/we agree to have a representative present at the mandatory participants meeting on either Tuesday, December 8th at 5 p.m. or on Thursday, December 10th at either 10 a.m. or 6 a.m. and if I/We do not have a representative present, I/we will not be allowed to participate in the parade and our entry fee will be forfeited. Deadline for applications: November 28th, 2015 All entries must be received by November 28th, 2015.

Signature: _____

Print Name _____

Date _____



Questions? Call 615-452-4000.

Gallatin Area Chamber of Commerce
118 West Main Street
Gallatin, Tennessee 37066
Phone: 615-452-4000 ~ FAX: 615-452-4021

Website: www.gallatintn.org
Facebook.com/GallatinChamber
Twitter.com/GallatinChamber
Email: info@gallatintn.org

2015 Gallatin Chamber of Commerce Christmas Parade Rules

Date: Saturday, December 12th

Time: Noon

Planning your entry:

1. **ALL Entries must reflect a Holiday theme**, or the theme chosen by the parade committee - "A Winter Wonderland Christmas"
2. Lineup begins at 10:30AM for Floats and 11:00 AM for Walkers. All animal entries will organize in the parking lot across from the Sumner Medical Group on Steam Plant Road (Call Zena at 615.452.4000 for more information & to get easy access to this lot.)
3. **Large walking groups** (i.e. Scout groups, Church groups, Bands) may assemble at the parking lot behind Sumner Regional Medical Center on Richland Avenue and wait there for your place in line or you may line up along the parade route at your designated line up number. Please keep all participants in your group together and on the right side of Steam Plant Road. Be sure to have your group ready to move on time! It is important to keep the parade moving!
4. **NO OTHER SANTA IS ALLOWED.** Santa Claus is provided by the Gallatin Chamber of Commerce.
5. Entries may be historical, humorous, or modern in design, as long as they are in good taste. Remember a large part of the audience will be children.
6. All vehicles, including go-carts and similar vehicles must be driven by a licensed driver and have proof of insurance. Drivers and vehicle owners are liable for any damage or accidents occurring from the use of their vehicle at all times.
7. Float may not exceed 12 feet in width and 14 feet in height.
8. Entries may use sound amplification for musical purposes, but not for addressing the audience - no speeches/campaigning please! Music/sound/public address amplification systems must be no louder than 80-90 decibels.
9. The parade will be held RAIN OR SHINE. Dress warm, be safe & have fun!
10. There will be NO PERFORMANCE STOPS along the parade route. You may however, perform as the parade is moving. You must keep moving. Remember: Be courteous of other parade entries. Remember: Everyone is in the parade to have fun!!

Before the parade--Staging Area Opens at 10 a.m. The Staging Area is Steam Plant Road. Please note: Traffic on Airport Road will be ONE WAY coming from Airport Road. Do not enter Steam Plant Road from Hartsville Pike, Bledsoe Street, or any other street along the way. No Exceptions.

1. Each entry will be assigned a number that is your place in the line-up. The number and entry confirmation, must be picked up at one of the **mandatory parade participant meetings**. The meetings are as follows: Tuesday, December 8th at 5:00pm; Thursday, December 10th at 10:00am, or Thursday, December 10th at 6:00pm. **One representative from each entry MUST attend one of these meetings to participate. There are no exceptions to this rule.**
2. Parade entry number **MUST** be placed on the driver side of the first vehicle in your entry or carried by someone at the front of your group. Number must be visible as you pass the Gallatin Public Library (123 Main Street) at the judging station.
3. You are responsible for notifying all of your participants of your number and information about staging for this parade.
4. Numbers will be visible on the right hand side of Steam Plant Road to assist you in finding your place in the line-up.
5. Steam Plant Road will be limited to floats/entries and traffic dropping off materials or people only. Absolutely no parking permitted.
6. Roll call of all entries will be conducted at 11:30 a.m., once this is complete, any unit that has not arrived will be eliminated from the parade. The parade will start promptly at 12:00 p.m.

Judging

1. Judges will evaluate the entry's interpretation of the parade from the balcony at the Gallatin Public Library (123 Main Street), located on Gallatin's Historic Downtown Square.
2. Winners will be announced on December 18th.

During the Parade

1. Please stay in line with your assigned number. The parade committee has carefully planned the parade line-up to create variety AND minimize the possibility of performances, music and sirens interfering with each other. If you have music, please remember to be courteous of the entries around you.
2. For the safety of all, **no materials may be thrown along the parade route.** This includes candy, flyers, literature, etc. However, walkers alongside entries may hand out candy and other items. Violations of this rule will result in removal from the Parade.
3. **Parade speed is a maximum of 5 mph.** Entries who falter may be asked to step aside and let others pass. Entries with small children are asked to assist them in keeping up with the parade by either having a vehicle they can ride on or in to help keep the parade at the proper speed.
4. Show bikes (motorcycles) are permitted however, they may not squeal tires, rev engines, or cause a disturbance that might endanger anyone in or along the parade route. Anyone breaking this rule will be subject to arrest and at the very least, asked to leave the parade immediately. All motorcyclists **MUST** wear helmets.
5. Be mindful of children and animals.
6. **Animal Entries (Horses, dogs, etc.) - Be prepared to clean up after your animal before, during and after the parade. Remember, ALL dogs must be on a leash. Control must be maintained at all times.**
7. If you have people, especially children, riding on your entry, please remind them to keep their feet and legs from dangling off the sides, for safety reasons.

End of Parade

1. The parade will end at Gallatin High School parking lot.
2. **DO NOT STOP IN THE MIDDLE OF THE STREET—STOPPING HOLDS UP THE PARADE PROGRESS!** Pull all the way up into the parking lot, as far as you can, to leave room for more entries to pull in.
3. Do not remove decorations, trash, etc. from your entry in the parking lot unless you plan to remove all debris. Nothing can be left behind including animal waste, paper, decorations, etc.
4. Entries wishing to leave the parking lot may do so by pulling through the parking lot and exiting onto Hancock Street or Green Wave Drive.

PLEASE NOTE: All entries must be received by November 25th, 2015. Entries must observe all applicable rules and regulations or be barred from the parade. The Gallatin Chamber of Commerce reserves the right to remove from the parade, either prior to assembly, at assembly, or at any time during the parade, any entrant not conforming to the rules and regulations or any entrant refusing to follow instructions of police or parade officials.

In case of severe freezing temperatures or snow/ice, the parade may be cancelled. The decision will be posted on our chamber website: www.gallatintn.org, on our Facebook page: www.facebook.com/gallatinchamber, and on our Twitter page at www.twitter.com/gallatinchamber. An email will also be sent to those participants who have provided an email address on their parade application.

RELEASE:

I/We give the Gallatin Area Chamber of Commerce the absolute rights and permission to copyright and/or publish, or use any photographic or video images of this parade entry, in which may be included in whole or in part, or composite or distorted in character and form, in conjunction with my own or fictitious name, or reproductions thereof in color or otherwise, for art, advertising, trade or any other lawful purpose whatever. I hereby waive any right that I may have to inspect and/or approve the finished product or the advertising copy that may be used in connection therewith, or with use to which it may be applied.

I agree, for all participants in my/our parade entry, and hereby release, indemnify and hold harmless, the Gallatin Area Chamber of Commerce, its planning committee, sponsors, volunteers, the City of Gallatin and its entities from all liability, claims, damages, demands, charges, obligations, recoveries, liabilities, loss, deficiencies, rights or action or causes of action, of any kind, character or description, whether accrued, absolute, contingent, known, unknown or otherwise (including, without limitation, any and all penalties, interest, attorneys' fees and other costs and expenses relating to any and all actions, suits, proceedings, demands, assessments and judgments), which pertain to arise out of, result from or related to this Parade Entry's participation in the 2015 Gallatin Christmas Parade.

(Parade Application must be signed to participate in the 2015 Gallatin Christmas Parade.)

The Parade Will STEP OFF at NOON Sharp!!



Gallatin Christmas Parade Route

Participants will line up along Steam Plant Road. Entrance ONLY from Airport Road, Traffic on Steam Plant Rd will be ONE WAY beginning at 9:30 a.m.

Line-Up: All floats must be lined up and present by 10:30am. Performance Groups should arrive no later than 11:00am. All other parade entries must be lined up and present by 11:30am sharp!

- The Parade route starts at Steam Plant Rd and East Bledsoe (with the exception of animal entries - they may wait for "STEP OFF" at the Summer Medical Group parking lot on Steam Plant Road across from the SRMC parking garage.)
- Turns left at Hwy 25 (Hartsville Pike)
- Turns left at 31E (Nashville Pike)
- Turns left at Oscar Smith Rd (beside Volunteer State Bank)
- Ends at Gallatin High School

Performance Stop: No Performance Stops.

Judging Area: Entries who have chosen to be judged will be viewed from the Gallatin Library Balcony on the Gallatin Square. Please slow down as you pass this location.

Award presentations will be done at a date to be determined and all winners will be highlighted in the local newspapers and on Facebook.

End of Parade: All parade participants can be picked up at the Gallatin High School parking lot area immediately after the parade.

Participants MAY NOT take their parade floats or entries apart at the Gallatin High School. Please do not leave trash behind!