



When: Thursday August 20, 2015
5:30-6:00-Sign In and Dinner to Begin
6:00-7:00-Presentation
7:00-7:30-Q&A

Where: PBI
123 Sweeten Creek Road
Asheville, NC 28803

City Center

RSVP by
August 14th

To:
iidawnc@gmail.com

Please note, if you
RSVP and do not
attend, you will be
invoiced by IIDA

Cost

Free to IIDA members
Non-members \$20 ~
Student non-members:\$10

Directions

Please visit
www.maps.google.com
For Directions

Note:

Please let us know if your contact
information is incorrect. Email our
Chapter Administrator, Toni
Sylvester at
iida@sylvestermanagement.com
or contact by phone (803)781-
1638. Members are responsible
for updating any changes in
information with IIDA
International in Chicago via the
website, www.iida.org or by
calling (888)799-4432.

Special Assistance:

Anyone needing special assistance for
this event should contact Shelly Landis at
706.897.2611
iidawnc@gmail.com

Join us for a CEU: Etiquette for Business Effectiveness

AIA Course #: HAW538
IDCEC Course #: 5060

Course Objectives:

- Discuss the importance and process of building solid business relationships and identify the key elements necessary in achieving it.
- Identify and define the many ways in which we interact with clients and prospects.
- Demonstrate proven approaches, identifying the 'do's' and 'don'ts' covering the wide scope of interactions present in today's business environment.
- Identify a personal 'plan of action' for attendees in addressing their own steps in applying and/or improving their business etiquette.



**Dinner and Drinks will be provided*

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Platinum Partner, and to all our Chapter Partners who support
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