



## **Registering for Digital Order Card**

Parents/Girls Under 12



Watch for your registration email\* from the Girl Scout Cookie Program (<a href="mail@email.girlscouts.org">email@email.girlscouts.org</a>) with the subject: <a href="mail@email.girlscouts.org">Ready. Set. Register for Digital Cookie</a>.

\*If you didn't receive a registration email, see the "No Registration Email" Tip Sheet.



Be sure to add
<a href="mail@email.girlscouts.org">email@email.girlscouts.org</a>
to your address book so you
get your email!



In the email is a green button to take you to the Digital Order Card registration site. Simply click that button!

(For best results, use the following web browsers: Internet Explorer 10+, Safari 7, Chrome 34+, FireFox v32+)



Once you click the link you'll be on the Digital Order Card 2.0 site. You'll need to create a password.

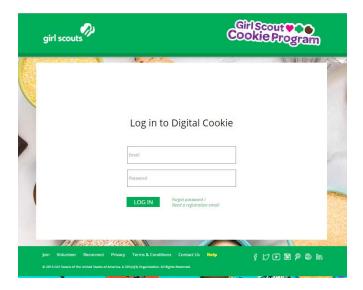








Use your new password to log in. Remember to use the same email address where you received your registration email.





When you first log in, you will have the NEW "Safe Selling for Smart Cookies" safety video pop-up to watch and review with your Girl Scout(s). You can't proceed any further until the full video has been viewed.









Read and accept the Terms and Conditions agreement.



Next, the "Girl Scout Safety Pledge" will appear. Be sure to read it to/with your Girl Scout(s). Then check the box for "accept' and click "continue".







You will then be taken to a screen to register your girl or girls for the Digital Cookie program.



If the Girl Scout you are registering is over 13, you will enter her email address and she will complete her own registration process. (See "<u>Site Registration-Girl Over 13</u> Tip Sheet" for instructions) If she is under 12, an email address is not required for her.

After registering all of your girls, you will click the "Access Site" button to be taken to the first girl's home page.





Once you have registered, watch your inbox for a registration confirmation email and save this email where you can find it during cookie season!

Next Steps: <u>Site Setup</u>

**Marketing to Customers** 

Other useful trainings: **Earning Badges** 

**Accessing the Games/Videos**