



– VENDOR NOTICE
Summer - 2016

The City of Bluffton and the Wells County Chamber of Commerce, in cooperation with the Wells County Farm Bureau and the Purdue Extension Service, are again planning a Farmers' & Artisans' Market in downtown Bluffton.

- The Market will be held at the **Dutch Mill Plaza** (Main Street – at the bridge) on **Saturday mornings from 9:00 a.m. to 1:00 p.m.** and on **Wednesday afternoons from 3:00 p.m. to 6:00 p.m.** The 2016 market will run from May 7th until October 8th.
- **There will be a \$20 Space Reservation Fee (per 10 foot space) which is good for the whole year.**
- **A single-day fee of \$5 will be charged for a one-time trial day at the Market.** (This one-day fee can be paid at the market on the day of sales.)

The following categories of items are permitted for sale at the Bluffton Farmers' & Artisans' Market (BFAM):

1. Grown/Collected by Vendor: Fruits, vegetables, dried and fresh herbs, spices, cultured mushrooms, potted plants, flowers, potpourri (not artificially scented), honey, maple syrup, un-popped popcorn, flour and ground grains are permitted for sale.
**** All vegetables sold at the Bluffton Farmers' & Artisans' Market must be home grown in Wells County or an adjacent county.**
****If fruit or nursery plants are not locally produced – then the location where they are grown needs to be listed and displayed on a sign which is at least 3 X 5 inches in size.**
****No items may be purchased at auction and resold at the BFM.**
2. Food Items: Food items allowed for sale may include baked items, dried noodles, candies and confections, jams and jellies, nuts, honey and syrups. Other food items may be sold according to the guidelines / approval of the Wells County Health Department.
 - Rules for 2016 allow for sales by Home Based Vendors (HBV) in accordance to Indiana laws. Appropriate labeling must accompany all foods sold by HBV. Contact the Wells Count Health Department (824-6489) for rules and regulations regarding food sales.
3. Fresh Eggs: **(Egg sales require a license from the Indiana State Egg Board.)**
4. Artisan / Craft Guidelines: All items must be original and handcrafted by the vendor locally.

Each vendor will be issued a space permit upon registration, and this permit must be displayed at the booth, along with vendor name and contact information. The Vendor must also display legible price markers for goods offered for sale. The Farmers' & Artisans' Market Committee reserves the right to verify that the BFAM rules are followed and to reject any item the vendor has for sale if it does not fit within the guidelines. For violation of BFAM rules, enforcement will include: Warning for first offense, two-week suspension for second offense, and cancellation of space reservation upon third violation.

In order to keep our Farmers' & Artisans' Market area clean and safe, each vendor is responsible for policing their space and carrying their trash out each day they are at the market.

If you are interested in participating in this year's Farmers' & Artisans' Market – contact:

Bill Horan – Farmer's & Artisans' Market Coordinator - c/o Purdue Extension Service
Phone: 260-824-6412 Email: horan@purdue.edu
Address: Wells County Community Center (4-H Park)
1240 4-H Park Road
Bluffton, IN 46714

Bluffton Farmers' & Artisans' Market

RELEASE AGREEMENT

In consideration for the privilege of renting a booth and/or being allowed to participate in the Bluffton Farmers' & Artisans' Market, I, the undersigned (on my behalf and on the behalf of the organization for which I am executing the Waiver) hereby waive, release and discharge from any and all claims or liabilities for death, personal injury, property damage, theft or damage of any kind, whether or not attributable to the negligence of the City of Bluffton, the Bluffton Park Department, the Mayor of Bluffton, the Common Council of the City of Bluffton, the Bluffton Board of Public Works and Safety, the Wells County Chamber of Commerce, Purdue University, The Wells County Cooperative Extension Service, and the owners / property managers of the Dutch Mill Plaza, and any agents, volunteers, successors, assigns or employees of any of the foregoing which may arise by me or my organization in any way related to participation in the Bluffton Farmers' & Artisans' Market.

I hereby agree not to sue any of the persons or entities mentioned above for any of the claims or liabilities that I have waived, released or discharged herein.

A standard fee has been paid to the Chamber of Commerce, but this Release and Indemnification Agreement is given as a material inducement to the Chamber to enter into the rental agreement and is an essential an integral component of said Agreement.

I hereby affirm that I am eighteen (18) Years of age or older, that I have read this document and understand its contents and that I have authority to sign it on behalf of the following organization.

Date: _____ Organization _____

Signature _____

Printed Name _____

Note: Each vendor is responsible for their own legal sales and operation regarding any licenses or permits that may be required by law.