

## Continuing Education Credits Instructions

The 2016 AJFCA Annual Conference is approved (Approval #886512686-6250) by the National Association of Social Workers for 15 social work continuing education credit hours. Credit hours are based on the length of a given session.

Those wishing to obtain continuing education credits this year must check into the session they are attending via the mobile app, by clicking on the **I Attended** button, which is located below the session title in the mobile app, once you click on the session. In order to check in you must be first [logged in](#) to the mobile app. This can be done by following the instructions below:

1. Access the invitation email on device
2. Click "Download the App" to be directed to stores to download the app on device
3. Return back to the invitation email and select "Verify Account"
  - This will automatically re-open the app and pre-fill your login credentials. Take note of your pre-filled confirmation code.
4. Select "Finish" to be fully logged into the app! Note: You will be sent a confirmation email including all of your login credentials should you like to login on a different device.
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This year, continuing education credit evaluations will only be available electronically and can be found, as a link, in the description of the session you are attending, on the mobile app and/or on the [AJFCA website](#).

Questions regarding CEUs should be directed to the Registration Desk where you can find directions in a lucite frame, to [Megan](#), via email.

Evaluation forms can be completed during or after the conference, but must be submitted within 7 business days of the completion of the conference. Certificates of completion will be emailed within 30 days following the conference. Hard copies are available upon request.

*Please be aware that the following states do not accept National CE Approval Programs and require individual program/provider application processes: New York and Michigan. The following states currently do not recognize NASW National Approval. Applications can be submitted to NASW state chapters: New Jersey and Oregon. AJFCA is in the process of looking into becoming licensed through the Association of Social Work Boards.*