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1801 K Street NW, Suite 700K  
Washington, DC 20006  
202/783-6500  
FAX 202/783-0290  
[www.ncarb.org](http://www.ncarb.org)

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February 2, 2016

M. David Brim  
Illinois Board of Architects  
320 W. Washington Street, 3<sup>rd</sup> Floor  
Springfield, IL 62786

Re: Fiscal Year 2016 Annual Dues

VIA USPS and e-mail

Dear Mr. Brim:

On April 1, 2015 invoice # 010105 in the amount of \$11,000 was issued to the Illinois Department of Professional Regulation: Architecture Licensing Board for national membership dues for the period of July 1, 2015 through June 30, 2016. As of today, January 20, 2016, the payment for this invoice has not been received. Please be advised that Council Bylaws state, in part:

**“Section 2: Removal:** If after written notification from the Council Board of Directors, a Member Board shall fail to pay its dues or other financial obligations to the Council...., then the Council Board of Directors may recommend to the Council that such Member Board be removed from membership in the Council. Upon such recommendation, such Member Board may be removed from membership in the Council by affirmative vote of not less than two-thirds of all Member Boards.

I am writing to you on behalf of the Board of Directors of the National Council of Architectural Registration Boards (NCARB) to let you know that we plan to draft a resolution to revoke Illinois' membership due to failure to pay annual dues for review at the Board of Directors April 2016 meeting, as a precursor for presentation to the Council at the 2016 Annual Business Meeting to be held in June, 2016.

The removal of Illinois from NCARB membership means that the following services will no longer be available to the state including the Illinois Architecture Licensing Board, its licensure candidates and individuals seeking licensure in the state of Illinois.

1. **Records administration and credential verification:** Administration of the architect/intern record development, credential verification, and electronic transmittal process for all candidates for licensure in Illinois, which facilitates the licensure process will be removed.

**Letter to M. David Brim**

**February 2, 2016**

**Illinois Architecture Licensing Board Dues Delinquent Notice**

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2. **Access to Examination and Experience Reporting:** Elimination of the above services also means that candidates pursuing licensure in Illinois will no longer be able to utilize the Architect Registration Examination and the Experience Reporting, nor will the staff of the Illinois Board have access to candidates' information regarding progress in either of these programs. As you are aware, compliance with examination and experience reporting is mandatory for licensure eligibility.
3. **Certification of compliance:** Staff at the Illinois Architecture Licensing Board will no longer receive certification from NCARB that architects seeking reciprocal licensure have complied with Council standards of education, experience, examination and registration.
4. **Disciplinary Data:** Access to the national database of disciplinary actions taken against architects around the country will be revoked.
5. **Participation in Council Meetings:** The Illinois Board of Architects will no longer be able to participate in Council meetings. This means you will no longer be part of the national discussion and debate on development of model legislative guidelines, model law and regulations that establish national standards in the licensure process.

These services are critical to the work the Illinois Board has been charged with, most importantly as they assure the protection of the public's health, safety and welfare. It is my hope that payment of the dues can be arranged before such an action must be taken.

Please feel free to contact me with any questions.

Regards,



Katherine E. Hillegas  
Council Relations Director

cc: M. Armstrong (CEO)  
M. deSousa (COO)  
D. Ward (President)  
S. Sharp (Region 4 Director)  
J. Zahn (Chair - IL Architecture Licensing Board)

Attachment: Invoice # 010105