

Aquatic Physical Therapy Section, APTA
Job Description

Title: President

Report to: Board of Directors
Elected to office by membership vote

Term: 2-year term, with no more than two consecutive terms

Specific Responsibilities:

- Preside at all meetings of the Section, the Board of Directors, and the Executive Committee. Please see specifics below.
 - Attend various meetings representing the Section
 - Serve as the official spokesperson of the Section.
 - Be an ex-officio member of all committees, task forces and work groups except the Nominating and Elections Committee.
 - Appoint the chair of all committees, task forces and work groups except the Nominating and Elections Committee.
 - Serves as the lead in the strategic planning process
 - Submit an annual report of Section activities to APTA.
 - Notify and prepare the Vice President of Governance in the event of any inability to perform any duty.
 - Be responsible, directly or by delegation of authority to any other Section member, for correspondence between APTA, the Section Board of Directors, and the Section members.
 - Be responsible for instituting appropriate action when general responsibilities are not carried out by Section officers, committee chairs and task force chairs.
10. Fulfill general Executive Committee responsibilities (submit written reports at CSM and AC; contribute to the newsletter and/or Web page as appropriate; contribute to the Section's annual budget review; and answer occasional member questions).

Meetings to Attend:

- One in-person board of directors meeting at CSM
- Section Membership Meeting at CSM
- Quarterly 2 hour board of director conference calls (Typically on a Saturday from 10 am to Noon eastern)
- Component Leader Meetings at CSM and NEXT Conference
- Two executive committee conference calls (Typically on a Saturday from 10 am to Noon eastern)

This position is reimbursed with a capped amount for travel on behalf of the Aquatic PT Section. Please see the section's reimbursement policy for capped amount.