

Dear Green Wave Families:

Father Lopez High School's administration and staff are looking ahead and making plans for our next school year. In preparation for the start of 2016-2017, please take time now to complete your student's reenrollment for next year.

To complete our online reenrollment process, you will access our ParentsWeb through your existing login.

To access Parent's Web:

- Please go to [www.fatherlopez.org](http://www.fatherlopez.org)
- Under **Quick Links** you will find **Renweb Login**. Click on this link.
- Type in your username and password. If you have forgotten your username or password, please click on the link provided.
- After logging in, click on the **Family Information** tab in the left menu.
- Click on the **Enrollment/Reenrollment**.

Our Online Enrollment system will open with a link to the enrollment packet for your student. The online process should take approximately 15 minutes to complete. Your information will be saved if you need to quit and come back later. We ask that you complete the online process and submit the enrollment packet as soon as possible.

The Instructions and Enrollment Checklist page of the enrollment packet contains supplemental enrollment forms that also must be submitted. Please print, complete and mail/deliver these forms to Carmen Rivera at the Admissions Office.

If applying for tuition assistance, complete the FACTS Tuition Aid application online by April 30, 2016. The FACTS Login link may be found at [www.fatherlopez.org](http://www.fatherlopez.org) under Quick Links.

If you have any questions about the process, please contact me at [crivera@fatherlopez.org](mailto:crivera@fatherlopez.org) or 386-255-6556 x 325.

Sincerely,

Carmen Rivera  
Admissions Coordinator