

- 1. Go to Renweb.com<<u>http://Renweb.com</u>>
- 2. On the toolbar, far right, find LOGINS and choose ParentsWeb Login
- 3. On District Code enter: MJ-CAN

Parents that have not registered in RenWeb before:

- 4. Scroll down and open: "Create New ParentsWeb"
- 5. A new page will ask for your e-mail and send you a notification.
- 6. Once you receive the notification, click on the link, this will give you access to creating your own user name and password.

Note: to protect your information, the link will only be active for 6 hours.

## All parents:

- 7. Type your user name and password
- 8. On the left, choose "Web Forms"
- 9. Choose "Student Information Form", this is the form that will update the Data Base.
- 10. Press "Student Information" review and update each field and scroll down to "Save"
- 11. If you have more than one child press "Return to main form" and repeat for each child.
- 12. When you have finished, logout.

Thank you!