

## Ventana Wildlife Society

### *Seasonal Instructor - Natural Science Discovery Camp, Summer 2016*

**Position Overview:** Ventana Wildlife Society (VWS) is a non-profit located in Monterey County, CA. Our mission is to conserve native wildlife and their habitats, through research, restoration and education. Our Education and Outreach programs provide meaningful outdoor experiences for over 1,000 youth each year - with half of those coming from underserved communities and attending free of charge. We are seeking instructors to work with our *Natural Science Discovery Camps* - week-long day camps with one overnight campout per week serving youth ages 8-12. Long hours and overnights required as well as CPR/First Aid certification and CA class B commercial license (assistance available). Work schedule is Mon - Fri.

**Assignment Duration:** May 23<sup>th</sup> - August 19<sup>th</sup>  
(Positions open until filled)

**Compensation:** Full-time seasonal position, no benefits. \$5,800-\$6,500 for the season, doe.

**Job Duties** include, but not limited to:

- Safely drive youth in a 15-passenger van each day to various locations. Keep vehicles clean and safe.
- Co-lead and lead educational activities for up to 25 youth in various outdoor settings. Adapt to and co-lead a flexible schedule of activities and lessons.
- Strive to make sure campers are enjoying their time at camp and gaining meaningful outdoor experiences. Ensure the safety, well-being and comfort of children.
- Participate in conflict resolution and discipline through positive behavioral management.
- Preparation of daily snacks, art projects, over night camp out and meals, etc.
- Support vendor staff at various locations in working with camp participants (kayak shop, whale watch, etc.).
- Clean, organize and transport camp equipment, participate in camp set up and breakdown, and transportation logistics.
- Be familiar with VWS Emergency Action Plan and able to administer Adult/Child/Infant First Aid & CPR effectively.
- Admin. duties include submitting payroll and incident reports as needed and assisting with evaluation of program.

#### **Qualifications:**

- California Class B license. Assistance may be provided.
- Certified in Adult/Child/Infant First Aid & CPR. Assistance may be provided.
- Must be available for the assignment duration and all program hours.
- Must have reliable transportation to/from our Salinas office and program locations.
- Minimum of 1 year experience working with children in an educational outdoor setting.
- Have an understanding of local natural history and ecology and be familiar with current environmental topics.
- Knowledge in one or more natural science topics (biology, botany, astronomy, geology, marine biology, etc.)
- Able to hike 3 miles, kayak 3 hrs, spend 4 hrs on an ocean vessel and work under a variety of weather conditions.
- Able to work well as part of a cohesive teaching team - interact in a positive manner with coworkers, participants, parents, vendors, and the general public.
- Ability to lift up to 40lbs safely.

**Working Conditions:** Our programs are decentralized – we do not own a camping facility. All programming takes place outdoors. Participants are picked up in our passenger vans and transported to various locations in Monterey County. Each week the youth camp spends Thursday night camping out, utilizing tents and cooking outdoors. Expect a 55-60 hour work week.

**Please send cover letter, resume, and 3 references (for past related experience) to:** [Alenaporte@ventanaws.org](mailto:Alenaporte@ventanaws.org)

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