

FAIRMONT 2013

Summer Program

where learning is an adventure

ANAHEIM HILLS CAMPUS

At Fairmont Summer Programs we inspire young minds with adventure and academic preparation while providing a safe environment where kids can make friends, have fun, try new things, and create lifelong memories.

SUMMER SCHOOL & SUMMER CAMP INFORMATION:

Welcome to Fairmont Private School's Summer Program for 2013. Summer Camp will begin Monday, June 17th, and continue for 8 weeks, ending on August 9th. Summer School will begin on June 24th, and run for 6 weeks (Monday through Thursday), ending August 1st. We are looking forward to having your child attend our Summer Program. For your convenience, we have provided some pertinent information regarding our Summer Program. Please do not hesitate to call if you have any questions.

FORMS: Please login to your Camp-in-Touch account at <https://fairmont.campintouch.com/v2/login/login.aspx> to complete the required Fairmont forms. These forms need to be submitted online prior to your child's first day attending Fairmont Summer Programs: 1. Emergency and Health History Form 2. Authorized Adults for Pick Up 3. Any additional forms relevant to your student

**If your child attends Fairmont during the school year, we ask that you complete these online forms for summer.*

CHECK IN AND OUT PROCEDURES: Please use the front door only to enter and exit the school. Campers and summer school students arriving before 8:30 AM should go to the Multi-Purpose Room, and campers and summer school students arriving after 8:30 AM should go to the WEST playground.

- All campers and summer school students need to be signed in and out each day. Identification may be required to pick up your child. Summer school students need to be picked up by 12:15 PM and campers by 6:00 PM.
- Only adults that are indicated on the emergency card will be allowed to pick up children. If you plan on having friends or relatives pick up your child, please make sure to include them on the emergency card under the section "ADDITIONAL PERSONS WHO MAY BE CALLED IN AN EMERGENCY."
- If you would like to authorize another adult to pick up your child only for a single day, please send a note with your child indicating the authorized adult's name, the date for which you are authorizing the pick-up and your signature.

EXTENDED DAY SERVICES: Extended Day Services are available for summer school students from 7-9am and for full day summer campers from 7-9am and 4-6 pm at no additional charge. *However, the campus closes promptly at 6 PM.* Late fees will be assessed for summer school students who are not picked up before 12:30 pm and campers not picked up before 6 pm. Late fees are as follows: \$5.00 for the first 10 minutes and \$1.00 for every minute after that.

CAMP ATTIRE & PERSONAL BELONGINGS: Campers will be given one camp shirt during their first week of camp. Camp shirts are required to be worn on field trip days. Please review the Summer Programs Dress Guidelines flyer located on our website for appropriate daily camp attire. Tennis shoes and socks are required (*no sandals or crocs, please*). **Please be sure to mark all articles of clothing with your camper's first and last name.**

We recommend that personal possessions such as watches and jewelry as well as sports equipment, video games, MP3 players, etc. be left at home. Fairmont is not responsible for loss or damage to personal property. In addition, Fairmont does not allow drugs, alcohol, weapons, or pets/animals (aside from service animals) on campus. For further questions regarding approved on-campus items, please contact your camp director.

LUNCH: A lunch and a drink are required each day for all full-day campers. Hot lunches are available for purchase and can be ordered daily or in advance at a cost of \$5.00 per day. Please download the lunch form from our website for information on ordering your camper a lunch during the summer. All lunch orders purchased on a daily basis must be requested by 9:00 AM. There will be no refunds due to absences, and current balances with Fairmont Nutrition Management are not transferable. **Lunches are not provided on Fridays.** Please have your camper bring their lunch on Fridays.

FIELD TRIPS: Campers (Kindergarten and older) will go on approximately two field trips per week. Field trips are not optional activities. Parents must make other arrangements if they do not wish for their camper to attend a scheduled field trip.

- Friday field trips will leave no later than 9:15 AM. Please have your camper on-campus by this time. **Campers must wear their summer camp shirt and closed toed tennis shoes on every field trip.**
- Lunches cannot be purchased at the field trip venue. Please provide a sack lunch for your camper on Friday field trips. Occasionally, students are allowed to bring \$5-10 for spending money on field trips. Please do not send more than allotted amount.
- There will not be any additional charges for field trips if you are already enrolled for that camp session. If you are not enrolled for the day the field trip is scheduled, you may not attend.
- **Preschool and Junior Kindergarten will not attend field trips.** These little campers will have water activities, organized games, arts & crafts and special visitors on-campus. **A dry towel, flip flops, and sunscreen are to be brought in a marked bag with the child's name to camp for every water play day.**

SWIMMING: Campers will have group swimming on **Tuesdays** with certified lifeguards at the **Janet Evans Swim Center in Fullerton.** The swim times are from 1:00-2:45 PM. **A dry towel, sunscreen and swimsuit are to be brought to camp every swim day.** *All campers will go to the pool but swimming is optional.*

SUNSCREEN: We ask that all parents of summer campers apply sunscreen to their child in the morning before the start of camp. If you have authorized us to apply sunscreen (see "Sunscreen Utilization Permission"), we will apply it at lunch time for the rest of the day. This is especially important on swimming and field trip days as we will be outdoors for a majority of the day.

SUMMER SCHOOL: Summer school is Monday-Thursday (June 24-August 1) from 9 AM to 12 PM. On the first day of classes, June 24th, please arrive at least 15 minutes early so we may provide you with room assignments and/or guide you to the right classroom. Workshops will be offered throughout the summer and have their own starting times, which may be slightly different.

Summer school ends at 12:00 PM. Students participating in the camp program after summer school will be escorted to his/her group to begin the camp portion of the day. Students **not** participating in camp will have normal pick-up procedures until 12:15 PM. Students not picked up by 12:15 PM need to be signed out in the office. *There will be a fee for students staying after 12:30 PM if they are not enrolled in summer camp*

HEALTH POLICY: Regarding injuries and illnesses that happen while at summer school or summer camp, parents/guardians will be notified immediately when there is concern about a person's health and/or when a situation is not progressing as expected. For basic or minor injuries (scrapes etc.) parents will most likely be notified at pick-up. For any more serious injuries or illnesses, parents will be notified as soon as possible for consultation or details about treatment measures taken. For major injuries involving emergency services that campus personnel have deemed life threatening, Fairmont will notify a parent first (broken limbs, stitches etc.), or in the case of severe accidents, contact 911 directly and then the parent/guardian.

All medication (prescription or otherwise) will need to be checked in at the front office. Students are not permitted to have medication on their person. Prescription medication should be in original packaging including the doctor's recommended dosage or instruction and be accompanied by an authorization for prescription medication form and a physician's authorization form.

All of us at Fairmont Private Schools – Anaheim Hills Campus welcome you to our Summer Program and look forward to an action-packed, fun-filled summer with your child!

If you have any questions, please do not hesitate to call the Anaheim Hills office at (714) 693-3812.

Sincerely,

Michelle Lowe
Campus Director

Vicky Mantell
Camp Director

