Elective Officers Election Criteria

(Elective Officers refer to the Leadership Ladder)

The Elective Officers of the HBA of Iowa

- **President**
- **1st Vice President**
- **2nd Vice President**
- **Immediate Past President**

The following is the Leadership Rotation Policy for the Home Builders Association of Iowa (HBA Iowa). The Leadership rotation shall be as follows:

1. Elected 2nd Vice President – 1 year term
2. Elected 1st Vice President – 1 year term
3. Elected President – 1 year term
4. Serve as Immediate Past President – 1 year term

Members running for office of HBA Iowa President, 1st Vice President & 2nd Vice President are recommended to meet the following requirements in order to be eligible to run for the office:

- Member must be classified as a "builder" and be the member of record for the member company.

- Recommended that member have served as a local HBA President.

- Recommended that member have served as an active member of the HBA Iowa Legislative Committee and participated in lobbying efforts on behalf of the HBA Iowa some time in the past three years.

- Recommended that member have served on the HBA Iowa Executive Committee some time in the past three years.

- Recommended that member have served on the HBA Iowa Board of Directors some time in the past two years.

- Recommended that member not have missed more than one HBA Iowa Board Meeting in the previous two years without a justifiable reason.

2nd VICE PRESIDENT
Job Description & Qualifications

In the event of the temporary absence or incapacity of the President and the 1st Vice President, the 2nd Vice President shall perform the duties and exercise the powers of the President. The 2nd Vice President shall serve as 2nd Chair of the Legislative and Membership Committees. Shall generally assist the President and 1st Vice President and perform such other duties and assume such responsibilities as may from time to time be described by the President, Executive Committee or the Board of Directors.

The 2nd Vice President shall attend all meetings of the Board of Directors and the Executive Committee.

Duties, Responsibilities and Authorities:

- Serves as 2nd Chair of the HBA Iowa Legislative Committee and works closely with the 1st VP.
- Serves as 2nd Chair of the HBA Iowa Membership Committee working closely with the President appointed committee chair.
- Serves as a member of the Board of Directors and Executive Committee and attends all meetings.
- Chairs all Board meetings in the absence of the President and 1st Vice President.
- Attends the NAHB Spring Board of Directors' Meeting as budgeted and the NAHB Legislative Hill visits.
- Attends NAHB sponsored Spokesperson Training.
- Attends NAHB State & Local Government Affairs (SLGA) Conference as budgeted.
- Travels to each of the Local HBAs in the state at least once during the three years serving on the ladder.

QUALIFICATIONS

- See Elective Officer Election Criteria

Second Vice President HBA of Iowa ~ CANDIDATE PROFILE

Candidate's Name & Nickname_____

Company Name_____

Address_____

City, State & Zip_____

Phone_____Cell_____ NAHB Membership PIN Number_____

E-Mail Address_____

Local Association Name_____

☐YES ☐ NO I have read the job description & qualifications for this position and my past activities will certify that I am eligible to run for this position.

Association and Membership Activities

Use dates to indicate length/time of service & attach additional pages if necessary

A. Local Association Activity

_____
_____
_____
_____
_____

B. State Association Activity

_____
_____
_____
_____
_____

C. NAHB Involvement

_____
_____
_____
_____
_____

D. Industry Accomplishments

_____
_____
_____
_____
_____