

To Farmington Business Owners:

The Farmington Library is looking for area businesses to be a part of a local job fair. If your company is actively hiring new employees, or you are anticipating a need to hire in early spring, please consider joining us on Saturday, March 5, 2016. We would like this fair to showcase up to twelve local Farmington businesses.

My plan is to advertise the fair to the public at the Farmington Expo in January. Please reply no later than Dec. 11th if you wish to participate. Other plans for advertising the fair include posting on the FBA website and facebook page, the Dakota County Chamber of Commerce website and possibly on the MN Dept. of Employment website.

The library is also preparing potential employees by offering free job prep courses in February. These will be run by the Dakota County WorkForce Center.

Feb. 12 –Resume Writing

Feb. 19 – Writing Cover Letters

Feb. 29 – Prepare for the Fair

This is the first time I've coordinated an event of this nature, so I am also open to suggestions. Please let me know if I am missing something obvious that will help make this a success!

Thank you for your time and Happy Thanksgiving!

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