

PHILADELPHIA COORDINATED HEALTH CARE

123 S. Broad Street, 22nd Floor, Philadelphia, PA 19109

(215) 546-0300 Fax (215) 790-4976

The Southeastern Pennsylvania Health Care Quality Unit

TO: Directors, Residential Provider Agencies
Supports Coordination Organization Directors
Nurses

FROM: *[Signature]* Dina McFalls, Director
[Signature] Mary Dunn, ID Deputy Administrator, *Bucks County Department of Mental Health/Developmental Programs*
[Signature] Bridget Thrash, ID Deputy Administrator, *Chester County Office of Mental Health/Intellectual Disabilities*
[Signature] Susan Proulx, Deputy Administrator, *Delaware County Office of Intellectual Disabilities*
[Signature] Joanna Muth, Director of Program Administration, *Montgomery County Department of Behavioral Health/Developmental Disabilities*
[Signature] Larry Pace, Director of Operations, *Philadelphia Intellectual disAbility Services*
[Signature] Denise Taylor Patterson, ID Director, *Philadelphia Intellectual disAbility Services*

RE: Annual Physical Examination Form

DATE: September 1, 2015

Enclosed please find a copy of the Annual Physical Examination Form and accompanying document (*Explanation of Intermediate Care Facility/Intellectual Disability [ICF/ID] Level of Care Certification*). The Commonwealth has acknowledged that this form meets waiver certification and recertification requirements and has been endorsed by the counties in the Southeast Region of Pennsylvania. We are sending it at this time because some are using older copies of this document that may still contain reference to the term *mental retardation*.

This form was developed in order to foster consistency in collecting comprehensive health information while providing community health care practitioners with an instrument that is familiar among their patients with Intellectual/Developmental Disabilities (I/DD). This format was developed for an electronic record format in anticipation of conversion to electronic record keeping, an important aspect of health care reform. Your continued cooperation in using this form is encouraged and will be appreciated.

We are forwarding the document in both pdf and Word formats. The document will also be available on the PCHC website at <https://www.pchc.org/resources/forms>.

Please feel free to contact us with any questions you may have.

cc: Shelley Zaslow, Regional Program Manager, Office of Developmental Programs

Enclosure

A Core Program of

