



**This completed form must be received by 5:00 p.m. MDT, Wednesday, May 27, 2015.**

***No extensions will be granted.***

Please return your response to:

Shane Tyree, BCA Membership and Communications Manager

[shane@bca-pool.com](mailto:shane@bca-pool.com) or via fax 303.243.5075

Thank you for your interest in participating on the Billiard Congress of America Board of Directors.

The Billiard Congress of America (BCA) nominating committee is currently accepting nominations for: two (2) Category 1 (Manufacturer/Distributor) seats. All appointments are for a three year term in office.

In order to select the best candidates, the decision will be based on the needs of the organization and the information provided on this form. All candidates are required to complete all five sections of this candidate data form. The nominating committee will review the forms, follow up with phone interviews if necessary, and propose a slate of candidates for all open positions. The Board members terms that are not expiring in this election cycle will approve the slate of candidates. All candidates will be contacted as to whether they have been slated or not. Candidates unsuccessful in being slated will be asked if they want to contribute to the organization in other ways, such as through committee participation.

Thank you again for volunteering!

#### **VACANT POSITIONS:**

The following are open positions available on the BCA Board. Each is a three-year term.

- **Two (2) Manufacturer/Distributor Seats** - You must qualify as a manufacturer or distributor to apply for Manufacturer/ Distributor seat. This means the organization the candidate represents is a licensed business entity with its principle business in the manufacture or wholesale distribution of billiard equipment or accessories.

**2015 BCA BOARD CANDIDATE DATA FORM**

*Please print or type and use additional sheets as needed.*

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**PLEASE COMPLETE ALL FIVE (5) SECTIONS**

NAME: \_\_\_\_\_ BCA MEMBER SINCE: \_\_\_\_\_

COMPANY: \_\_\_\_\_ TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

**MEMBERSHIP TYPE: (check one)**

**Category 1 Manufacturer/Distributor**

Licensed business entity with its principle business in the manufacturing process or wholesale distribution of billiard equipment or accessories.

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## **SECTION 1 – INDUSTRY VOLUNTEER EXPERIENCE**

**It is an important advantage that members of any organization’s Board know the industry and some history about the organization, its mission and how it operates. Please provide any information relative to your industry experience by answering the following questions.**

### **1.1 BCA EXPERIENCE**

How many years have you been a member of BCA, what leadership positions have you held or committees have you participated on, and how do you think these have prepared you to serve on the Board?

### **1.2 OTHER INDUSTRY ORGANIZATION EXPERIENCE**

In the past, have you served on other industry Boards or committees that make you a more qualified candidate for a BCA Board position?

Do you currently serve on any other Board of Directors, or are you involved with any other industry organizations?

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## **SECTION 2 – PROFESSIONAL EXPERIENCE & RESPONSIBILITIES**

**The BCA is composed of organizational memberships. If you are applying for a Board position, you are your organization’s designated representative. It is an important advantage that members of any organization’s Board be engaged in employment that keeps them in touch with the trends and factors influencing the industry. Please provide information regarding employment and job responsibilities that make you a good candidate for a Board position. This information should NOT include any volunteer experience. Attach an additional sheet, if necessary, including the required information for each position.**

### **CURRENT EMPLOYMENT EXPERIENCE**

Current Title/Responsibility \_\_\_\_\_

Organization \_\_\_\_\_

Location \_\_\_\_\_

Description of Management/Leadership Responsibilities \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Employment from \_\_\_\_\_ to \_\_\_\_\_

Total Years \_\_\_\_\_

### **PREVIOUS EMPLOYMENT EXPERIENCE RELATED TO THE INDUSTRY**

Title/Responsibility \_\_\_\_\_

Organization \_\_\_\_\_

Location \_\_\_\_\_

Description of Management/Leadership Responsibilities \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Employment from \_\_\_\_\_ to \_\_\_\_\_

Total Years \_\_\_\_\_

**PREVIOUS EMPLOYMENT EXPERIENCE RELATED TO THE INDUSTRY**

Title/Responsibility \_\_\_\_\_

Organization \_\_\_\_\_

Location \_\_\_\_\_

Description of Management/Leadership Responsibilities \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Employment from \_\_\_\_\_ to \_\_\_\_\_

Total Years \_\_\_\_\_

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## SECTION 3 – POTENTIAL CONTRIBUTIONS

**What areas and/or activities of the BCA are particularly aligned with your skills, experience and/or interests? Please check off the committee areas you have interest or expertise and add any comments that would be helpful in assessing your potential.**

**Finance** - The Finance Committee is responsible for the financial oversight and management of the BCA.

Comments:

**Instructor** - The Instructor Committee is responsible for the development, oversight and maintenance of the BCA Instructor Program.

Comments:

**Membership** - The Membership Committee is responsible for membership retention, recruitment, and member benefits administration and development.

Comments:

**Nominating** - The Nominating Committee is responsible for the oversight of the annual BCA Board of Directors elections.

Comments:

**Marketing** - The Marketing Committee is responsible for the implementation of promotional activities of the BCA and consumer outreach.

Comments:

**Trade Show** - The Trade Show Committee is responsible for the planning, marketing and execution of the annual trade show.

Comments:

**WPA** - The WPA Committee will provide input on various issues associated with World Pool-Billiard Association (WPA) participation, including player selection processes for international events, rules and specifications issues, potential scenarios for hosting international events in North America and other timely topics paramount to the sport and industry.

Comments:

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## SECTION 4 – VISION STATEMENTS

To be completed by all candidates:

- ✓ What should be the BCA's mission/purpose?
  
  
  
  
  
  
  
  
  
  
- ✓ What issues must the BCA come to grips with in order to sustain its success?
  
  
  
  
  
  
  
  
  
  
- ✓ How do you expect to benefit from a volunteer role with the BCA?
  
  
  
  
  
  
  
  
  
  
- ✓ How do you think you can help grow BCA membership and help to develop other products or services that would benefit the membership?
  
  
  
  
  
  
  
  
  
  
- ✓ How do you think you can help grow and improve the BCA annual tradeshow?
  
  
  
  
  
  
  
  
  
  
- ✓ The Board of Directors meets about three to four times a year. Preparation time to read minutes, reports, etc., involves hours of work. Travel time will vary depending upon where you reside, and will involve travel out of town. Serving as a volunteer director takes considerable time and financial resources. At a minimum, Board members will usually spend a minimum of \$500 of their own money to participate in each Board meeting. Are you willing and able to make this commitment?

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## SECTION 5 - CONSENT

This document will verify that I am familiar with the job description and requirements to serve as Director of the Billiards Congress of America. If selected, I have the support of my company/organization to serve in this capacity and I am willing to devote the time and energy required to fulfill this office for the term elected. In addition, I am aware of and in agreement with the attendance policy for the BCA Board of Directors as outlined in the BCA Bylaws, which requires that all Directors have no more than two unexcused absences. Upon election, I further agree to uphold the highest degree of industry ethics, standards and practices for the duration of my term of office and I agree that all policies, procedures and internal documents concerning the Board of Directors shall be kept strictly confidential and shall NOT be released to the general public without written consent of the Board Chairperson. A violation of any of the above items may be deemed as a breach of BCA protocol and could lead to disciplinary action up to and including removal from the Board of Directors.

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Signature

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Date