

College Hill Presbyterian Church  
Session Minutes – Stated Meeting  
Tuesday, November 10, 2015

The stated meeting of the Session of College Hill Presbyterian Church was held at 6:00 p.m. in the Fellowship Hall on November 10, 2015. **Rev. Todd Freeman** moderated and **Clay Finck-Ward** opened the meeting with devotion and prayer.

The agenda was approved as presented. A quorum was present.

Elders present:

Class of 2015: Bill Major, Jeff Ream, Gini Fox and Pat Valencia

Class of 2016: Tally Ferguson, Christy Lyke and Bert Woodall

Class of 2017: Clay Finck-Ward, Johnna Thurston and David Zerger

Elders excused: Nancy Gammie

Elders absent: Danielle Hovenga

**Clerk's Report:**

- ❖ Received the Annual Clerk Questionnaire from PCUSA to be filled out online. Rev. Freeman is assisting with some of the questions.
- ❖ **Approved Session Minutes of the Stated Meeting on October 13, 2015.**
- ❖ **Approved Session Minutes of Called Congregational Meeting on October 25, 2015.**

**Pastor's Report:**

- ❖ **Rev. Freeman** conducted Memorial Service on Oct. 22 for Rev. Chuck Kriner who passed away on Oct. 17.
- ❖ **Rev. Freeman** officiated marriage service for Laura Stanford and Tammy Griffin on Oct. 31 in the Sanctuary.
- ❖ **Rev. Freeman** will be off Sunday, Nov. 22 (Rev. Gordon Edwards will preach), and Dec. 27 (Rev. Ann LaMar will preach).
- ❖ Lisa Hays, Office Administrator will be out the week of Nov. 23.
- ❖ Busy month with health concerns of several congregation members.

**New Business:**

- ❖ **Motion made and approved a Called Congregational meeting for the purpose of an internal adjustment to pastor's 2015 Terms of Call on Nov. 29.**
- ❖ Building Use Request: Foster Youth Holiday Dinner, Sat., Dec. 5, Fellowship Hall. **Motion made, seconded and approved to waive the fee for this group.**
- ❖ Building Use Request: Sierra Club, Sat., Dec. 12, Fellowship Hall, \$50 fee was approved.
- ❖ Exploring cost of a new hearing loop system for the sanctuary (T-coil in hearing aids)
- ❖ Date for the Annual Session Retreat: Sat., Jan. 9 at Rev. Freeman's home.
- ❖ Date for Elder Installation: Sunday, Jan. 10, 2016 during Worship.

**Old Business:**

- ❖ Presbytery meeting for December cancelled.
- ❖ Work proceeding on the building of the deck at Rev. Freeman's home.

**Ministry Team Reports**

- ❖ **Building & Grounds: Report Received.**
- ❖ **Christian Education: Report Received.** Excellent turnout for the Thank you Chili Cook Off and Talent Show for the Youth Group room. Christmas pageant is in the works. Retreat at Dwight is in the plans for April/May 2016.
- ❖ **Congregational Care: Verbal Report.**

- ❖ **Evangelism & Communication: No Report**, but working on church signage for outside and inside.
- ❖ **Fellowship: Report Received.** Working with Outreach and Mission Ministry Team to provide salads for the OKEq Holiday Dinner. Cards and stands were purchased that will help identify foods with specialized allergies/ingredients. Nov. 15 Holiday Prime Rib Dinner being planned; Nov. 29 Advent Family Night activities being planned for that evening; Dec. 20 caroling for the shut-ins; Mardi Gras 2016 set for Feb. 6.
- ❖ **Finance & Stewardship: Report Received.** Pledges behind \$18,000 and Team discussed the \$30,000 operational deficit. It was reported that **our 2015 Total Unified Mission Pledge to Presbytery, Synod and General Assembly has been fulfilled.**

<b><u>Financial Report:</u></b>	<b><u>Income:</u></b>	<b><u>Total Operating Expense:</u></b>	<b><u>Excess (Deficiency):</u></b>
2015 Total Budget:	<u>\$294,200.00</u>	<u>\$294,200.00</u>	<u>\$ 0</u>
2015 YTD Budget:	\$245,167.00	\$245,167.00	\$ (0)
2015 YTD Actual	\$208,714.00	\$241,366.00	\$ (32,652.00)
Budget Remaining:	\$ 85,486.00	\$ 52,834.00	\$ 32,652.00

<b><u>Summary of Selected Designated Funds:</u></b>				
	<b><u>Balance 1/1/2015</u></b>	<b><u>Receipts</u></b>	<b><u>Expenses</u></b>	<b><u>Balance 1/31/2015</u></b>
<u>Hispanic Ministry</u>	\$32,152.00	\$ 4,304.00	\$ (3,692.00)	\$32,764.00

➤ **Motion to receive the October 2015 Financial Report by acclamation.**

- ❖ **Hispanic Fellowship Steering Committee: No Written Report.** Hispanic Christmas Party scheduled for Dec. 19.
- ❖ **Nominating: Verbal Report.** Need to nominate 3 members from the Congregation to the 2016 Nominating Committee at our Annual Congregational Meeting in January 2016.
- ❖ **Outreach & Mission: Report Received.** Jeff Ream, Tim Smith and Rev. Freeman, participated in the *Beyond Coexistence* meeting, Nov. 1, at the food bank. A table for the *Just Hope* dinner, Nov. 5, was secured and filled with church members and a guest. Invitation and announcement for the UCM fundraising dinner on Nov 17 will be announced in Worship and Facebook. Working with Fellowship Ministry in providing salads for the OKEq Holiday Dinner for Thanksgiving. Plans are being finalized for the Alternative Gift Market to be held every Sunday starting Nov. 29 until Christmas.
- ❖ **Personnel: Report Received.**
- ❖ **Worship & Music: Report Received.** Excellent All Saints Day Worship Service. Epiphany Service scheduled Dec. 6, 2016. Team will be decorating the Sanctuary for Christmas after worship on Nov. 22.

A motion to adjourn was approved, and the meeting closed at 7:00 p.m. with a prayer by **Pastor Freeman** during a standing "Group Hug".

Respectfully submitted,

Jennifer Campbell, Clerk of Session

Rev. Todd Freeman, Moderator