

Emergency Reference Guide

Sail Chicago

In the case of an emergency use this guide for quick reference. For additional details and information, refer to the full Sail Chicago Emergency Action Plan (EAP).

****DO IMMEDIATELY****

1. Call for Assistance: Someone who is calm under pressure and who communicates well over the radio or telephone should determine who to call and call the appropriate authority.

Radio: Contact the Chicago Marine Police and/or US Coast Guard on VHF Channel 16

Telephone: Emergency Response – call 911

Other: If no working radio or cell phone is available, use flares, air horn, whistle, and the universal distress signal (person waving arms) to call for assistance

2. Care: Provide immediate care for any injured or ill person(s). Care should be performed by the most qualified individual on the scene.

3. After securing needed help, contact the Sail Chicago Safety Director and Chairperson:

Sail Chicago Safety Director:	Andy Miller	mobile: 630-253-4134
Sail Chicago Asst. Safety Director:	Mike Swisher	mobile: 708-359-8278
Sail Chicago Chairperson:	Chris Schuler	mobile: 773-230-5599

****DO POST-EMERGENCY****

1. If during a lesson contact the Lead Instructor, John Lemon, at 773-297-6505.

2. Fill out an Incident/Accident Report and submit it to the Safety Director, Andy Miller at safetydirector@sailchicago.org.

3. Avoid discussing any incident directly with media and or external organizations; please direct all questions to the **Chairperson**.

****Location of Emergency Equipment****

First Aid Kit: A First Aid Kit is available each of Sail Chicago's vessels.

VHF Radios: Available on Colgate vessels and "Priorities" our Hunter 34'.

Fire Extinguisher: Available on Colgate and "Priorities" our Hunter 34'.