

End User - How to add or request an MSDS

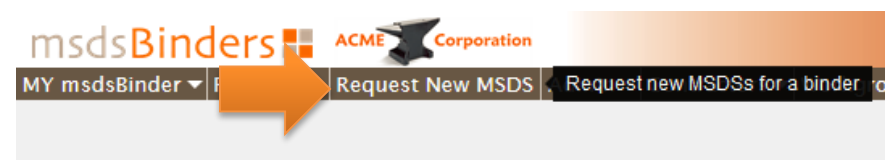
1. If you are an end user and need a new (M)SDS click the **Request New MSDS** tab. It is a link on the main Menu bar.

2. Enter the **name** of the product and select a binder you want to add an MSDS to. Click **search**.

3. The search results will appear. You can preview the (M)SDS by clicking on the product name to verify if this is the correct (M)SDS for the product. You need to look at the product name, supplier and in some cases the product code. Check the product and click **Submit (M)SDS Requests for the checked product**.

4. A request form will pop up. Enter in the details for this request and click **Submit Requests**.

5. If the product displays with a green circle on the left it indicates it is already in your binder.



Request New (M)SDS

[Watch a video on requesting \(M\)SDS](#)

Product/Synonym:

Manufacturer/Supplier:

Add (M)SDS to this Binder:

Product	Supplier
<input checked="" type="checkbox"/> Strip-n-All	Labels Trakwest Solutions Inc.

REQUEST (M)SDS

Your Name:

Your Email Address:

Add (M)SDS to this Binder:

Put into MY msdsBinder:

Comment:

(M)SDS Requests will be submitted for these Products:

Product	Supplier	Issue Date
Strip-n-All	Trakwest Solutions Inc.	04/24/2013

If the Product you are looking for is not in the Corporate Binder nor the msdsBinders Master Library, please submit an [MSDS Request](#).

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6. Complete a **new MSDS Request Form**. You can attach a scanned electronic copy of the MSDS. Click the **Submit Request** button. You should receive a confirmation. Your site administrator will respond to the request.

REQUEST NEW (M)SDS - REF #:71423

Your Name: Acme-Dev
Your Email Address: Acme-Dev@mbi.ca
Add (M)SDS to this Binder: Birchwood (CA)

Product Info

Product Name: Strip n all
(Use complete Product name - no abbreviations)
Code: _____
Supplier: _____
Contact Phone: _____
Attachment: No file selected.
Comment: _____

Please select how you are going to send this request:

- I have a paper copy of the (M)SDS and will fax it
 I have an electronic copy of the (M)SDS and will attach it

Please attach the (M)SDS file by clicking on the browse button.

(M)SDS File: No file selected.
(pdf, xls, doc, rtf, txt, gif, jp(e)g, tiff(f), png or bmp files only)

