



California Senior Legislature 2012 Session Reservation Form

October 29 – November 1, 2012

Form Must Be Returned to the CSL Office No Later Than August 15, 2012

Member Name _____

(Please Print)

I Plan to Attend

I Will Not Be Able to Attend

TRANSPORTATION

Please choose one transportation option:

I need Air Reservations I will be Driving or Using Other Transportation

For Members Needing Air Reservations Please Complete the Following:

Departure Flight:

Departure Airport Name: _____

Date of Departure: _____

Preferred Time of Departure: _____ Note: Flight Reservations will be made based on availability of flights and cost.

Return Flight:

Date of Return Flight: _____

Preferred Time of Return Flight: _____

ACCOMMODATIONS

The Citizen Hotel, 926 J Street, Sacramento is the designated hotel for the 32nd Annual Session.

Please mark your preference:

I plan on Staying at the Citizen Hotel

I will need transportation from the Citizen Hotel to the Capitol

I will not be staying at the Citizen Hotel*

**Note: Members not staying at the Citizen will be required to front the cost of the hotel and be reimbursed on their TEC account up to the maximum allowed by the State of California.*

Members **must** contact the Citizen Hotel @ (916) 492-4460 and mention booking group code: **California Senior Legislature** to confirm their hotel reservation.

SPECIAL REQUESTS

Early Arrival:

I need approval for Early Arrival

Reason: _____

For Office Use Only:

Early Arrival

Approved by JRC Chair

50 Mile Waiver Request:

I live within 50 miles of the Capitol, but need approval for overnight accommodations due to health reasons

For Office Use Only:

50 Mile Waiver

Approved by JRC Chair

I have a Special Diet Request Diet: _____

Guests for Dinner:

I will be bringing a guest for the following evening banquet(s):

Welcome Dinner, October 29, 2012

Opening Ceremonies Dinner, October 30, 2012

Annual Inter-Professional Banquet, October 31, 2012

Total # of Guest Dinners: _____ @ \$42.00 each

Guest Name(s): _____

For Office Use Only:

Payment Received

Ck # _____ Date _____ Amount _____

Reservation Forms must include payment for all guest dinners. All checks should be made payable to CSL/CFOA w/ the guest name referenced in the memo (bottom) portion of the check.

/jb