

iLEAD Antelope Valley Extended Care

Contact Number: 661-494-7442

Parents, please remember to write the correct time you either drop off or pick up. Any time that is missing you will be charged till 5:30 p.m. Please direct questions to the office manager.

Please ensure your learners who stay for extended care have enough food to sustain them. We are unable to provide meals for learners at this time.

iLEAD Antelope Valley offers Before and After Care for \$3 an hour per learner.

Times (Monday - Friday):

6:30 a.m. - 8:30 a.m.

4:00 p.m. - 5:30 p.m.

Kinder 12:30 p.m. - 5:30 p.m.

Location

Extended Day AM/PM will both be in the library beginning on Wednesday. Parents/guardians will enter the most westward pedestrian gate nearest the driveway entrance marked Leaping Leaders Extended Care and go to the last door marked Leaping Leaders Extended Care for drop-off and pick-up.

Parents/guardians, please remember you must walk your learner in and sign the book. Learners will not be permitted without parent/guardian accompaniment.

Extended Care Balances

Please check in with the front office or Extended Care for your balance, and please pay in a timely manner. We encourage you to make all payments by the Wednesday following your balance sheet. We accept checks and cash at this time. Please make checks payable to Innovation Studios and in the memo write "iLEAD AV." Thank you.

Learners must be picked up by 5:30 p.m. every day. If you are late, the cost per minute is \$1. If your learner is retrieved late more than twice, they will be unable to stay in Extended Care for one week. We have to ensure our employees are meeting their state-required breaks, and we're unable to provide them with those if our learners are retrieved late. Thank you for your understanding.

After Care Pick-up

If picking up your learner after office hours (8:00 a.m. - 4:30 p.m. Monday through Thursday and 8:00 a.m. - 1:30 p.m. Friday), please enter the far west gate and go to the after-care room to



retrieve your learner. Please be sure to sign out your learner each day and watch the calendar for short days.

Billing

Any questions should be directed to the main office (661-494-7442). We will be sending out balances via our Blackboard notification system. If you have a balance, you will be notified on Monday evenings via e-mail, phone call, and text message. Balance slips will also go home with your learner on Tuesdays. Please make sure to check their backpacks for a slip. We ask that you make a payment by Friday. If you have questions or concerns regarding your balance or would like to set up a payment plan, please do not hesitate to contact us!

Extended Care payments will now be accepted only in the main office. We accept cash and checks at this time. We hope to accept cards in the near future.