



South Lake Chamber of Commerce 2016 Job Fair

Sponsorship Opportunities
and Exhibitor Registration



About the Job Fair

The purpose of the South Lake Chamber of Commerce Job Fair is to help local businesses connect with local members of the workforce and provide businesses the opportunity to recruit and interview for existing and future vacancies, and disseminate information about their business.

When: Wednesday, May 4, 2016

Where: Clermont City Center, 620 W. Montrose Street, Clermont

Time: 9 a.m. to noon and 5 p.m. to 8 p.m.

Various Chamber members and other organizations will showcase their businesses within the following categories:

- Agents/Retail/Restaurants
- Banking/Finance/Insurance
- Business Services
- Construction/Engineering Services
- Education
- Healthcare
- Manufacturing
- Media/Communications
- Public Safety
- Technology
- Travel/Tourism
- Other

All participating businesses will have the opportunity to conduct interviews on site with possible candidates during the job fair.



Sponsorship and Exhibitor Opportunities

As a job fair sponsor, you will not only receive booth space at the event, but you will also be included in the event's promotional materials before and during the event. All sponsorship and exhibitor registrations and payments must be received by 5 p.m. on April 15, 2016.

Presenting Sponsor: \$2,500 (Only 1 Available)

- Prominent booth space at the event
- Banner displayed at registration desk during the event (Sponsor to provide banner. Must be able to stand alone and be no larger than eight feet.)
- Prominent placement of logo/business name on all promotional materials for the event
- Logo/business name included in event listing on the Chamber's website
- Logo/business name included in the Chamber's e-newsletter, the *Broadband Beat*, as the main sponsor
- Prominent placement of logo/business name in program
- Logo/business name in PowerPoint presentation at the event

Program Guide Sponsor: \$1,000 (Only 1 Available)

- Booth space at the event
- Logo/business name on all promotional materials for the event
- Logo/business name included in event listing on the Chamber's website
- Logo/business name included in the Chamber's e-newsletter, the *Broadband Beat*, as an event sponsor
- Logo/business name in program
- Logo/business name in PowerPoint presentation at the event

General Sponsor: \$500

- Booth space at the event
- Business name on all promotional materials for the event
- Business name in program
- Business name in PowerPoint presentation at the event

Event Exhibitor: \$100 for Chamber members, \$300 for Non-Chamber members

- Booth space at the event
- Business name in program
- One year Chamber membership (If not a Chamber member)

Job fair is open to all South Lake Chamber of Commerce members in good standing or newly joining members. All registrations and payments made after April 15, 2016 will be charged an additional \$50 late fee. All sponsors and exhibitors must be approved by the job fair committee. Job fair committee reserves the right to limit the number of sponsors and exhibitors in particular business categories on a first come, first serve basis.



Sponsor and Exhibitor Registration Form

Our company would like to participate at the following level (please check one):

☐ Presenting Sponsor (\$2,500)

☐ Program Guide Sponsor (\$1,000)

☐ Event Exhibitor
\$100 for Chamber members
\$300 for Non-Chamber members

☐ General Sponsor (\$500)

Company Name: _____

Mailing Address: _____
Address Line 1

_____ Address Line 2

_____ City State Zip

Phone Number: _____ Fax Number: _____

Email Address: _____ Website: _____

Job Fair Contact Person: _____
Name Title

_____ Phone Email

Company Profile (100 words maximum): _____

Industry Classification (please check one):

☐ Agents/Retail/Restaurants

☐ Banking/Finance/Insurance

☐ Business Services

☐ Construction/Engineering Services

☐ Education

☐ Healthcare

☐ Manufacturing

☐ Media/Communications

☐ Public Safety

☐ Technology

☐ Travel/Tourism

☐ Other

Please list: _____



Our company would like to (please check one):

- ☐ Recruit for existing vacancies
Please complete the Job Vacancy Form provided
- ☐ Recruit for future vacancies
- ☐ Disseminate information about our business
Please note that priority will be given to businesses recruiting for vacancies

List of company representatives (a maximum of three representatives are allowed per company):

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Agreements:

- Businesses participating in the job fair will actively recruit for existing or future vacancies at the fair
- Businesses will make reasonable efforts to interview job fair attendees for job openings
- Businesses will take applications and/or resumes at the fair
- Businesses will make reasonable efforts to decorate, provide a tablecloth, and provide information about their business at their booth. Businesses that are unable to provide a tablecloth will be able to rent one from the South Lake Chamber of Commerce for \$5.

I, the undersigned, have the authority to enter into this job fair agreement on behalf of the business mentioned on page one. I have also read the above agreements and ensure that the business will adhere to these conditions.

Name: _____ Title: _____

Signature: _____ Date: _____

Payment Information (please check one):

- ☐ MasterCard
- ☐ VISA
- ☐ Discover
- ☐ Check Enclosed
Please make check payable to the South Lake Chamber of Commerce

Name as it appears on card: _____

Card Number: _____ Expiration Date: _____

Vcode: _____ Billing Zip Code: _____

Signature: _____

For additional information or questions, please contact Jennifer Box at 352-394-4191 or jenniferb@southlakechamber-fl.com.

Please submit completed registration form and payment by April 15, 2016, to: South Lake Chamber of Commerce, Attn: Jennifer Box, 620 W. Montrose Street, Clermont, FL 34711, fax it to 352-394-5799, or email it to jenniferb@southlakechamber-fl.com.



SOUTH LAKE
CHAMBER of COMMERCE

Job Vacancy Form

Please Use a Separate Form for Each Position

Company Name: _____

Job Title: _____ Location: _____

☐ Current Vacancy

☐ Potential Future Vacancy

Job Description: _____

Qualifications: _____

Compensation: _____ Working Days: _____

Benefits: _____ Working Hours: _____

For additional information or questions, please contact Jennifer Box at 352-394-4191 or jenniferb@southlakechamber-fl.com.

Please submit completed form by April 15, 2016, to: South Lake Chamber of Commerce, Attn: Jennifer Box, 620 W. Montrose Street, Clermont, FL 34711, fax it to 352-394-5799, or email it to jenniferb@southlakechamber-fl.com.