

McAuction

An Affair to Remember

McAuction 2017 An Affair to Remember in the 50's will take place on March 4, 2017. McAuction is not only McAuley's largest fundraising event, but also includes many year round events and raffles which raise significant funds to benefit the young women of McAuley.

Volunteering for McAuction is a wonderful way to meet other Mohawk parents, alums and students. No matter what your interests, talents or availability we have something for you. Please select one or more from the many different opportunities listed below.

Trivia Night- August 27

___ Help with event set-up/clean-up, as a bartender or selling Split the pot or raffle tickets.

Parties with a Purpose (September – December)

Host or co-host a party for your fellow alums, current parents, neighbors, and parents from your daughter's sports/clubs to make donation to McAuction. These parties are an excellent way for your guests to meet new people, catch up with old friends and have an opportunity to support McAuction.

___ Host a Party with a Purpose at your home, McAuley or other outside venue.

___ Co-host a Party. Help host with set up, clean up and food.

Dine to Donate / % of Sales events (August- March)

___ Contact local restaurants about McAuley participating in their Dine to Donate programs, selecting dates and providing McA staff with the necessary info to promote the events successfully.

Donor Renewal (September – January)

Letters are sent to all donors from the previous year. Volunteers make follow-up phone calls to past donors to see if they will donate again.

___ Stuff letters at McA in early September ___ day___ evening

___ Call past donors. Work at McA during the day. (end of September- January)

Live Auction (September – January)

___ Solicit donation of high value items.

New Gifts (September – January)

___ Solicit auction gifts from new donors that did not give to McAuction last year. Contact businesses, restaurants, friends or family to reach new donors. This is very flexible. We will give you everything you need, forms, letters, envelopes etc.

Donation Pick-up (October – February)

___ Volunteers make pre-arranged pick-ups of donated items from donors located by their home or work and then deliver gifts to McAuley.

Catalog Writing (October – February)

___ Write descriptions of auction items. Work at McAuley.

___ Days ___ Evenings

Decorations (October – March)

Create and build decorations to transform the gym and hallway for McAuction

___ Stage set building and painting takes place on Saturdays from October - March. All skill levels welcomed. Work one or many days.

___ Centerpieces, displays and other interior decorations TBD October- February

Food (TBD)

___ Provide snacks and drinks as needed for McAuction events.

McAuction Office Volunteer

___ Mailings, filings, data entry, photography, as needed.

___ Office help event week (February 27- March 3)

McAuction Guest Bartending (November and TBD)

___ Drinks for the Decades – Tuesday, November 24, 2016

___ Be an alum guest bartender for your decade.

___ Help sell split the pot or raffle tickets at the event.

___ McAuction Chair and Vice chair guest bartending TBD

___ Help sell split the pot or raffle tickets at the event.

McAuction Event Set Up (Saturday, February 25- Saturday, March 4, 2017)

___ Laying down the tarp, set up tables, chairs decorations, shelving lighting, etc. in the Gym and hallway

Silent Auction Display (March Wednesday, March 1,- Friday, March 3, 2017)

___ Arrange silent auction items.

Event Night (Saturday evening, March 4, 2017)

___ Volunteer for a shift the night of McAuction to help with raffles, games, silent auction, sign-up parties, etc.

McAuction Clean Up (Sunday morning, March 5, 2017)

Tear down tables/chairs, collect decorations for storage and clean gyms and lobby.

Name _____

Email Address: _____

Phone number: Home _____ Cell: _____

Daughters name(s) and year _____

If you have any questions please email Libby at hodappl@live.mcauleyhs.net Please mail or fax back to McAuley 6000 Oakwood Ave 45224 fax-681-1802