



NGIN-JSS-SPE

**INDIANA
JOINT FORCES HEADQUARTERS
NATIONAL GUARD**
2002 SOUTH HOLT ROAD
INDIANAPOLIS, INDIANA 46241-4839



May 8, 2015

STATE JOB OPENING

POSITION: ENVIRONMENTAL MANAGER 2 – ENDANGERED SPECIES PROGRAM MANAGER

LOCATION: CAMP ATTERBURY, EDINBURGH, INDIANA (10056833; **Job ID # 596218**)

SALARY: \$1,488.00 bi-weekly; \$38,688.00 annually

PURPOSE OF POSITION/SUMMARY:

Incumbent serves as the Indiana Army National Guard (INARNG) Endangered Species Act (ESA) Program Manager responsible for managing and reviewing all aspects of the ESA and the INARNG ESA Program. Incumbent implements the flora and fauna components of the Integrated Natural Resources Management Plan (INRMP) for the 34,250 acre Camp Atterbury Joint Maneuver Training Center (CAJMTC) and the 1,000 acre Muscatatuck Urban Training Center as well as ESA considerations at other INARNG properties. Incumbent is responsible for directing the activities of the Training Site Biologist to achieve program objectives and compliance with the ESA. Incumbent acts as a liaison to the US Fish & Wildlife Service, the Indiana Department of Natural Resources Fish & Wildlife Division and other interested State and Federal agencies. Incumbent works independently with broad direction from the INARNG Environmental Management Branch Natural Resources Coordinator.

ESSENTIAL DUTIES/RESPONSIBILITIES:

- Coordinates the implementation of the Threatened and Endangered (T&E) Species component of the Integrated Natural Resources Management Plan (INRMP);
- Coordinates with US Fish & Wildlife Services and the Army National Guard (National Guard Bureau) relative to T&E Species;
- Advises the Environmental Management Branch Chief and Environmental Management Branch Deputy Chief – Conservation on impacts to military training or missions due to the presence of T&E Species or their habitat;
- Reviews current and proposed laws and/or T&E Species lists and determines impact to the military mission;
- Coordinates with INARNG personnel (Range Control, DPW, Facilities, Maintenance, etc.) to maintain compliance with the ESA and prevent the inadvertent taking of a T&E Species;
- Coordinate and conduct flora and fauna surveys for inclusion in the INRMP;
- Monitor activities and management efforts for CAJMTC Indiana Bat Management Zones to ensure compliance with the associated Programmatic Biological Opinion and Incidental Take Statement;
- Writes plans and reports, reviews and evaluates reports generated by contractors or staff, and makes recommendations to INARNG leadership as the subject matter expert;
- Responds to inquiries and comments from citizens, regulators, environmental interest groups, command, and government officials in accordance with INARNG policies;
- Prepares and obtains permits related to the management of wildlife;
- Researches, plans, coordinates and or conducts biological, limnological and ecological studies in key lakes, natural and industrial sites, collects and performs laboratory analysis on samples and interprets

- results, for regulatory programs, lake classification programs, toxic programs and special investigations;
- Handles live and dead animals in support of program objectives;
 - Manages the game species programs;
 - Provide wildlife outreach and T&E Species awareness to soldiers and the public;
 - Conducts habitat assessments for inclusion in the INRMP;
 - Assists with wetland delineations;
 - Researches and reviews technical literature and implements the invasive and exotic species control program to reduce negative impact to military training and sustainment, restoration, and modernization budgets;
 - Writes or reviews annual reports due to USFWS, National Guard Bureau (NGB), etc.;
 - Researches and develops habitat restoration plans;
 - Writes Section 7 documentation in support of National Environmental Policy Act compliance;
 - Assist with writing Biological Impact Statements, Environmental Assessments, and Environmental Impact Statements;
 - Maintain Salvage Permits and records;
 - Performs other duties as assigned.

NONESSENTIAL DUTIES/RESPONSIBILITIES:

- Assist with prescribed fire and wildfire response;
- Assist with emergency spill response;

JOB REQUIREMENTS:

Six (5) years work experience in an environmental or environmental public health field specifically related to T&E Specie management.

- Bachelor degree in wildlife management/biology, ecology, forestry, environmental science or closely related discipline is required;
- Possession of or the ability to gain a Recovery and Interstate Commerce Permits (Section 10(a)(1)(A) of the ESA) is required;
- Working knowledge of Federal, State, Department of Defense (DoD), Army and National Guard Natural Resource regulations, instructions and technical letters and knowledge of the Federal and DoD Natural Resource programs;
- Ability to perform public speaking, training, and dialog with non-environmental, military personnel;
- Must have strong writing ability, including technical reports, interagency correspondence, and interagency agreements;
- Must have knowledge of and experience with GIS software and management of wildlife resources;
- Thorough knowledge of military land use requirements and impacts on training;
- Ability to perform physical tasks outside in inclement weather, especially full summer heat and humidity, at night, and under extreme cold conditions;
- Ability to lift up to 50 pounds;
- Ability to develop, track and maintain project budgets;
- Must have and maintain a valid Indiana driver's license;
- Must be able to obtain a military issue CAC card for computer use.

SUPERVISORY RESPONSIBILITIES/DIRECT REPORTS:

Incumbent supervises the Training Site Biologist giving day to day directions for the achievement of program goals including the evaluation of the performance of the Training Site Biologist. Incumbent directly reports to the Natural Resource Coordinator. Incumbent develops and achieves program goals by receiving only broad guidance from the Natural Resource Coordinator.

DIFFICULTY OF WORK:

- Incumbent uses technical data, laws, regulations and procedures but must adapt and apply these to solving broad issues and problems with minimal supervision.
- Incumbent generally works independently and is required to formulate ideas, use initiative and creative thinking, develop alternatives, make decisions and recommendations for projects and programs based on complex regulations and laws, funding issues, and various interrelated factors.
- Interpretation and implementation of legislation and regulations may be extremely difficult.
- Work often involves working with groups having conflicting objectives on multi-faceted problems, requiring a high-level of decision-making, problem solving and diplomacy.
- Incumbent will be exposed to biting, stinging, poisonous, or vector species during execution of assigned responsibilities.
- Work will include swing shifts as required to gain needed data from field surveys (i.e. bat surveys occur outside of normal business hours).

RESPONSIBILITY:

Incumbent receives broad guidance from Natural Resource Coordinator but is expected to work independently to accomplish assigned tasks. Incumbent is expected to recognize and appropriately handle situations in the field that affect wildlife resources. Incumbent writes and revises technical reports for review and signature of Natural Resource Coordinator or higher in accordance with INARNG policies or regulatory requirement. Analysis, decisions and recommendations are reviewed upon completion for compliance with agency policy and attainment of objectives

PERSONAL WORK RELATIONSHIPS:

The work relationships are broad in scope and include direct contacts with Post Commander, directorate managers, supervisors, architect-engineers, contractors and operating personnel. There may also be contacts with elected officials, environmental groups, regulatory agencies and the general public. The ability to maintain favorable relationships with Federal and State regulatory agencies and with Army or Department of Defense consultants is required.

PHYSICAL EFFORT:

Majority of incumbents duties are performed indoors in a modern office environment. However, fieldwork requires greater than usual physical exertion to hike across rugged terrain with heavy equipment and to occasionally be exposed to extreme weather conditions for extended periods. Projects may extend beyond normal duty after dark and involve weekend work as mission dictates. Fieldwork for this position is expected to vary depending on program objectives but is anticipated to be between 25%-40% of the time during any given performance period.

WORKING CONDITIONS:

Work is in an office or laboratory environment, although, incumbent must frequently conduct on-site fieldwork. Field work may involve collection of biological and water samples as well as stream flow and habitat measurements in mature forests or from water bodies by wading, boating, or accessing from shore or bridge or rough terrain. During the sampling season, at times, the incumbent may have to work in inclement and severe weather conditions. While sampling, incumbent occasionally may be exposed to fumes, acids or some unknown toxics in water as well as poisonous plants and biting/stinging animals. Based on job requirements, protective gear such as personal flotation devices, chest waders, gloves, safety glasses, hard hat, and hearing protection will be worn during certain field sampling activities while eye goggles, face shields, aprons, and powder-free chemical resistant gloves are worn when working with chemicals. Incumbent may be exposed to unexploded ordnance (UXO) hazards during the course of any work conducted on training lands.

CLOSING DATE: JUNE 3, 2015 (Applications must be submitted by this date)

APPLY ON-LINE AT: www.IndianaStateJobs.org

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