



YOUTH VOLUNTEER APPLICATION

PLEASE COMPLETE ALL INFORMATION

App. Date _____ Last Name _____ First Name _____ Nick Name _____

Street Address/City/State/Zip Code – please note mailing address as well if different _____

Email Address _____ Home Phone _____ Cell Phone _____

Emergency Contact Name _____ Relationship _____ Phone _____ Alt. Phone _____

School Name _____ Graduation Year _____

Select the program for which you are earning hours:

School Requirement

National Honor Society

Number of Hours Needed:

National Charity League

Other _____

Language Skills (including sign language); please rate fluency 1-5 (5 highest):

1. _____ Fluency _____ 3. _____ Fluency _____

2. _____ Fluency _____ Notes: _____

Volunteer Interests (please see following page for job descriptions)- check all that apply

<input type="checkbox"/>	Back Room (Sort, Tag, Hang & Stock)	<input type="checkbox"/>	Garage Sale Donation Finder	<input type="checkbox"/>	Donation Pick-up
<input type="checkbox"/>	Wash and/or Repair	<input type="checkbox"/>	Special Events	<input type="checkbox"/>	Student Ambassador Program

Available shifts in the store are from 9:00 am to 12:30 pm on Tuesdays, Wednesdays and Fridays, Thursdays from 9:00 am to 12:30 pm and 2:30 pm to 5:45 pm and the 1st Saturday of every month from 9:30 to 12:30pm. Please note your schedule preferences below, as well as when you're able to start.

CTKD is committed to providing reasonable accommodations to individuals with disabilities. Please note any accommodation requests below.



VOLUNTEER ACKNOWLEDGEMENT

PLEASE INITIAL EACH STATEMENT AND SIGN BELOW

_____ I agree to read and comply with the policies and procedures in the Clothes to Kids of Denver, Inc. Volunteer Handbook, available at <http://clothestokidsdenver.org/volunteer-opportunities/>. This handbook describes important information about CTKD and I understand that I should consult a staff member regarding any questions not answered in the handbook. I understand that it is my continuing responsibility to read and comply with the policies contained in the handbook, as well as any revisions made to it. I also understand that Clothes To Kids of Denver, Inc. may revise, rescind or modify any portion of the handbook at any time and that I shall be bound by any such change.

_____ I will treat everyone with courtesy, respect, patience, dignity and consideration.

_____ I agree to maintain the confidentiality of all client information.

_____ I give Clothes To Kids of Denver, Inc. permission to contact my references.

_____ I understand that I may not remove any merchandise from the Clothes To Kids store.

_____ I give permission for photographs of me to be used in CTKD publications, on the CTKD website and in CTKD social media posts. Please place an "X" in the field if you do not grant CTKD permission to use photographs of you.

_____ I understand that if I am under 15 years of age, I will need to volunteer with an adult.

_____ I understand that Clothes To Kids of Denver, Inc. does not maintain workers' compensation insurance coverage for the benefit of its volunteers. This means that if I am injured during the course of and as a direct result of this volunteer program, that I will contact my primary healthcare provider for treatment and hold harmless Clothes To Kids of Denver, Inc.

Applicant Signature

Date

Parent/Guardian Signature

Date

REFERENCES

Name	Relationship/Title	Phone

Office Use Only: Handbook Sent _____ First Day _____ TY _____ DE _____ Entered by _____

Clothes To Kids Denver Youth Volunteer Jobs – Please detach and keep!

Back Room (Sort, Tag, Hang and Stock Clothing): These ongoing jobs help ensure that we can meet the clothing needs of youth visiting the store.

Wash and/or Repair: Spending a little time cleaning and/or repairing donations can save clothes headed for the discard pile. This is an on-going need, and really helps!

Garage Sale Donation Finder (summer only): CTKD Garage Sale donation finders identify sales that have items appropriate for the clients at CTKD, tell the person holding the sale about the mission of CTKD and return at the end of the sale to pick out items for the store. Only 1-2 sales per week can fill a car!

Special Events: Want to involve your friends and family? Organize a clothing collection or underwear drive at your school. Or hold a clothing swap and donate the leftover items to our store. There are many opportunities to get creative and have fun!

Donation Pick-up: CTKD is fortunate to have donors all over Denver, and beyond! Volunteers are needed for regular and one-time donation pick-ups. Anyone who signs up for this position will get an email whenever CTKD needs a donation pick-up. All you have to do is respond if you can help, so the time commitment is very flexible.

Student Ambassador Program

Student Ambassadors help both their own school and schools in their area plan and carry out clothing drives on behalf of CTKD. This is ideally suited for older students looking for a challenging, on-going volunteer project. Responsibilities of this position may include: 1) contacting elementary, middle and high school student council representatives and/or teachers who may have an interest in conducting a clothing drive, 2) helping students create promotional materials and plan for a drive, 3) supporting students as they carry out drives and 4) coordinating delivery of clothing drive donations to CTKD and 5) recognizing the efforts of the student groups who complete a drive.

Questions? Please contact Katie Jones Jadwin at katie@clothestokidsdenver.org or 720-379-4630.