

# Lay Leadership Minutes

## January 12<sup>th</sup>, 2016

### Attending

Rick Wilson – Chair  
Jean Harris  
Steve Rummel  
Christian Hampson

The Lay Leadership team met Tuesday, January 12<sup>th</sup>, in the first classroom. Items discussed were:

- Reviewed team duties for 2016. These include:
  - Keeping current of team staffing levels, vacancies, and most critical needs.
  - Identifying people who are interested in participating in some manner within the church and working with them to get properly connected.
  - Advertising vacancies through the various communication channels of the church.
  - Managing the Ministry Fair and other events as appropriate for Lay Leadership.
  - Promoting district level events and training opportunities.
  - Keeping Spiritual Gifts survey information available for distribution when asked for.
- Individual assignments for 2016 – All members may help to some extent with all duties within the church. However, the following specific assignments were identified.
  - Rick – Logos data entry and reporting
  - Steve – Recruitment, Events Focal
  - Jean – Recruitment, Advertising, posting notices and announcements
  - Christian – Recruitment
  - Dave – Recruitment
- January action items
  - Jean – Create announcements looking for Safety Officer.
  - Christian – Determine needs and 2016 structure for Trustees for discussion at February Lay Leadership meeting.
  - Steve – Look into current plans for forums and see if Lay Leadership can assist in any way.
  - Rick – Get Pledge Card back of card responses for follow-up at February meeting.
- The next meeting for Lay Leadership will be February 9<sup>th</sup>, 2016.

Minutes prepared by Rick Wilson