

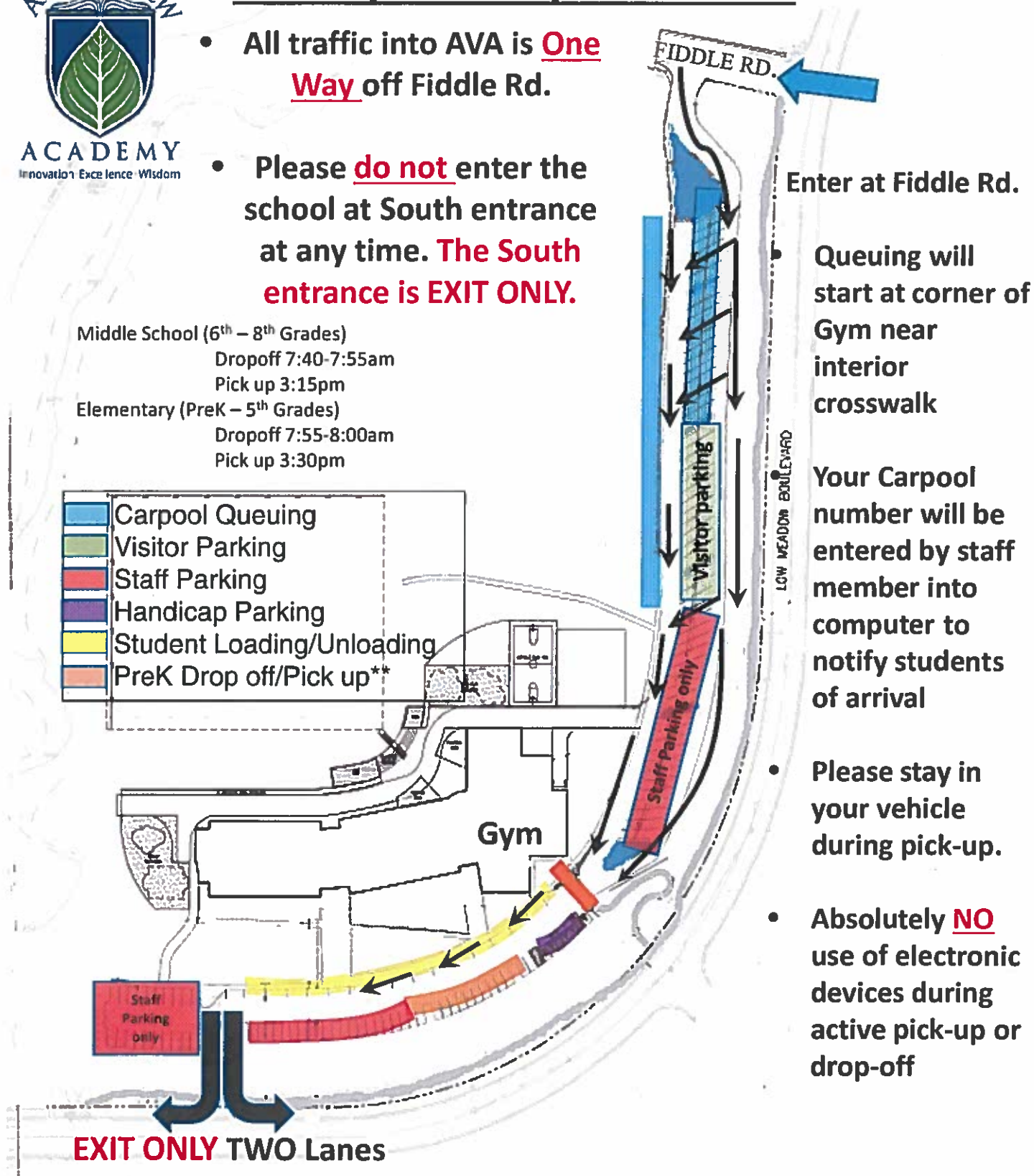


# Pick-up or Drop off Route

- All traffic into AVA is **One Way** off Fiddle Rd.
- Please **do not** enter the school at South entrance at any time. **The South entrance is EXIT ONLY.**

Middle School (6<sup>th</sup> – 8<sup>th</sup> Grades)  
Dropoff 7:40-7:55am  
Pick up 3:15pm  
Elementary (PreK – 5<sup>th</sup> Grades)  
Dropoff 7:55-8:00am  
Pick up 3:30pm

Blue	Carpool Queuing
Green	Visitor Parking
Red	Staff Parking
Purple	Handicap Parking
Yellow	Student Loading/Unloading
Orange	PreK Drop off/Pick up**



Enter at Fiddle Rd.

Queuing will start at corner of Gym near interior crosswalk

Your Carpool number will be entered by staff member into computer to notify students of arrival

- Please stay in your vehicle during pick-up.
- Absolutely **NO** use of electronic devices during active pick-up or drop-off

**\*\*PreK parking is reserved from 8:00-8:15 am and 3:15-3:30pm. Visitor parking all other times.**



Please reply by May 1st if you do NOT want your information shared for the 2016-2017 school year.

## Opt Out Notification Way to Go Schoolpool

We are pleased to announce our partnership with the [Schoolpool](#) program to assist parents that are interested in carpooling, walking, or biking to and from school with other families. Schoolpool is sponsored by Way to Go, a program of the Denver Regional Council of Governments (DRCOG).

The program works as follows:

1. We will submit our family list to Way to Go to be imported into their secure mapping website. It will include parent and student names, grades, addresses, phone numbers and emails to be shared with other AVA families. Essentially, this is the same information provided in our student directory.
2. Mid-June, parents will receive an email from Way to Go informing you of the closest AVA families. If you don't have an email address, the information will be sent via U.S. Mail.
3. Through a secure website, you can add comments to your account (i.e., can provide morning rides, student is in after school activities, carpool is full, etc.), search other addresses (i.e., second household, grandparents, etc.) and elect to share your information with families at other schools.

Note:

- Your information will only be shared with AVA families; Way to Go will not sell it to other businesses, agencies or third parties. Likewise, we ask you to treat the information with privacy.
- There is no obligation to participate. The information is a great resource to meet nearby AVA families for other reasons such as temporary transportation needs, play dates, baby sitters, summer BBQs, etc.
- If you are interested in participating, you will need to take the initiative to contact families to determine interest and make arrangements.
- Add [waytogo@drcog.org](mailto:waytogo@drcog.org) to your address book or safe sender list to ensure your information is delivered to your inbox.
- Aspen View Academy and Way to Go assume no responsibility, but provide information for your use. Way to Go does not run background checks, confirm valid drivers' licenses or assess insurance coverage on participants. You are advised to screen participants to your personal satisfaction and check your own insurance coverage for carpooling to assure you are covered under these voluntary arrangements. No drivers, vehicles or insurance are provided. Questions can be directed to Way to Go at 303-458-7665 or [waytogo@drcog.org](mailto:waytogo@drcog.org).

If you **DO NOT** want your information shared with Way to Go, please reply by **May 1st**. You can return the form below to the main office or submit your information by [clicking here](#).

Family Last name: \_\_\_\_\_

Student \_\_\_\_\_ Grade \_\_\_\_\_

Student \_\_\_\_\_ Grade \_\_\_\_\_

Student \_\_\_\_\_ Grade \_\_\_\_\_

Parent /Guardian \_\_\_\_\_ Date \_\_\_\_\_

(Please reply only if you wish to refuse participation in Way to Go's Schoolpool program, otherwise you will automatically be placed on the list.)

# Aspen View Academy Before & After Care

## Programs Offered

### Before School

6:30am-8:00am

Our before-school program is located in Ms. Strelow's Art Room at Aspen View Academy. In the before-school program, children have the opportunity to get their day started in a relaxed environment with a smooth transition into the school day. We offer a variety of games and activities, crafts, gym-time, and time on the playground (weather permitting). Children may also use the time to eat their breakfast or finish last-minute homework.

### After School

3:15pm-6:00pm

The after-school program is headquartered in the cafeteria at Aspen View Academy. At dismissal, students come and check-in. From there, they can either eat snack, or head on up to the stage area for a quieter homework environment. We may spend time in the computer lab, the gym, or outside (weather permitting). On Friday afternoons, we are able to watch a movie on the school's roaming SMART Board!

## **\*\*Licensed Child Care Program\*\***

### Summer Camp

(June 6-July 31)

6:30am-6:00pm

At Summer Camp, A VA students will explore themes in depth through lessons, crafts, games, field trips and other fun activities. Field trips are provided three days a week, and two days a week we will remain onsite at the school. More information is NOW AVAILABLE! Contact the director, Nicole Hiam, to find out more about this year's camp!

## Tuition and Fee Schedule

Type	Cost per child (per day, unless otherwise specified)
Before School	\$6.60
Before School (Drop-in)	\$10
After School	\$11.25
After School (Drop-in)	\$15
Late Pick-Up (Beginning 6:01pm)	\$1/minute
Summer Camp	\$40

**\*\*Students must be at least 5 years old to participate in all A VA Before/After-School Programs, including Summer Camp.\*\***

## Need more information?

### Find us online:

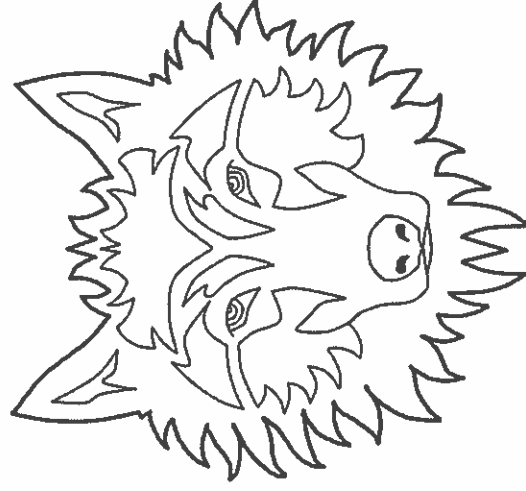
From the school's homepage ([www.aspenviewacademy.org](http://www.aspenviewacademy.org)), click on programs, and select Before and After Care Program.

### Reach us by phone:

303-660-5942

### Contact the director by e-mail:

[nhiam@aspenviewacademy.org](mailto:nhiam@aspenviewacademy.org)



## Important Information from the Health Room

**UPDATED IMMUNIZATION RECORDS:** Please bring your kindergartener's updated immunization record to the office prior to the first day of school, if you have not done so already. The AVA office will be open until 6/3/2016 and will reopen 8/1/2016. You can also fax updated immunization records anytime to 303-660-5959, attn: Jennifer Alwell.

From the Colorado Department of Public Health & Environment: *"In Spring 2016 it is anticipated the Colorado Board of Health will approve a recommendation that will require all students to receive their final doses of DTaP, Polio, MMR, and Varicella (chicken pox) vaccine before kindergarten entry and one final dose of Tdap vaccine before 6<sup>th</sup> grade entry. . . Starting July 1, 2016, parents/guardians seeking non-medical (religious or personal belief) exemptions for children in kindergarten-12th grade must submit non-medical exemption forms annually. Medical exemptions only need to be submitted once and require the signature of your child's doctor or advanced practice nurse. To submit a non-medical or medical exemption, go to [www.colorado.gov/vaccineexemption](http://www.colorado.gov/vaccineexemption) and follow the instructions. Children with an exemption may be kept out of school during a disease outbreak."*

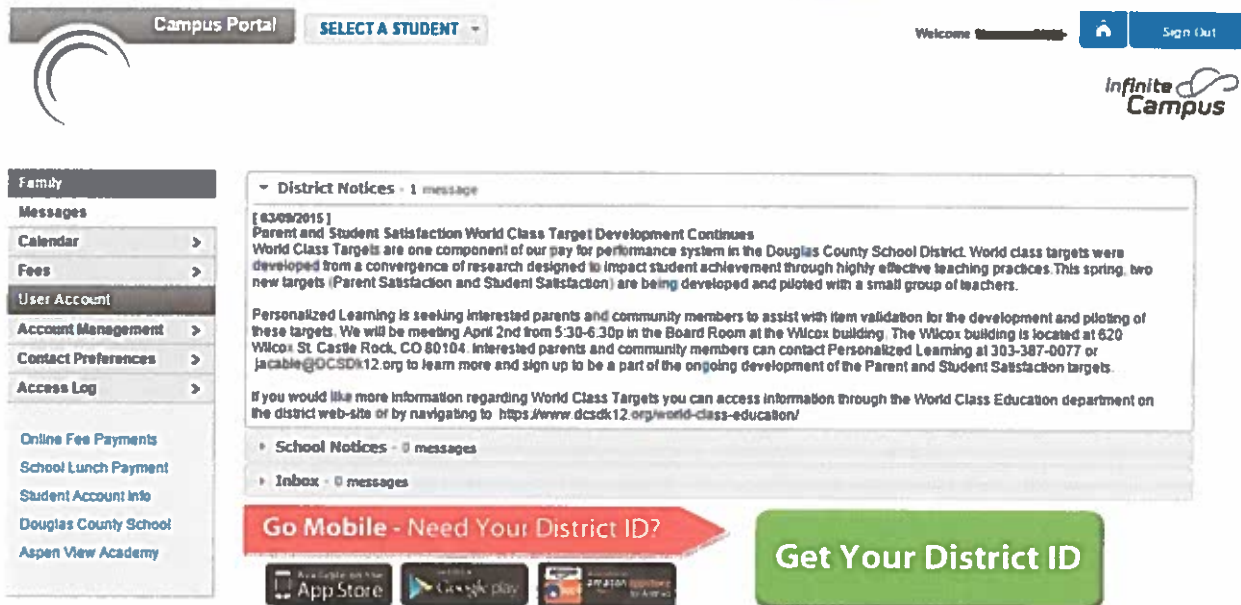
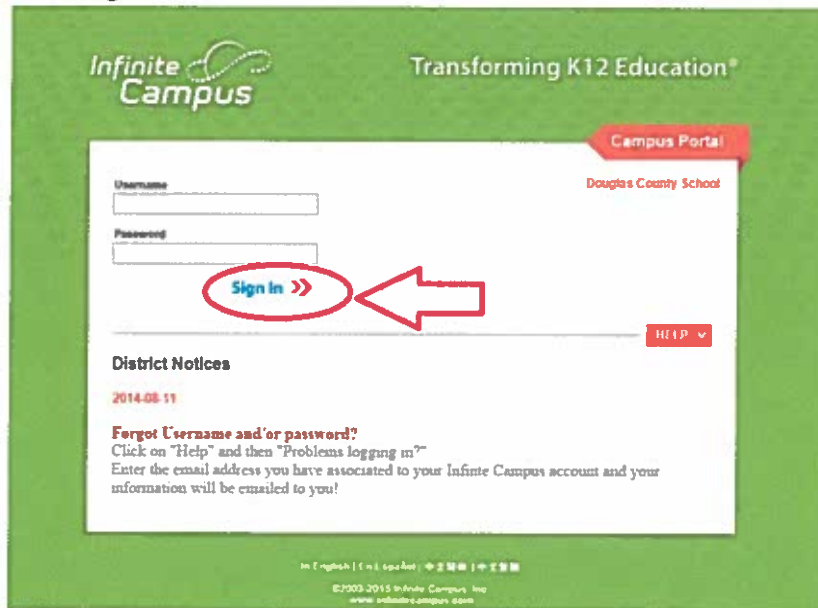
**MEDICATIONS AT SCHOOL:** If your student will require a medication at school (Epi-Pen, Benadryl, asthma inhaler, etc.), please bring those medications along with the *district required physician/parent-signed documentation (Student Medication Request and Release Agreement)* when you come in for the Meet & Greet Days. We appreciate your cooperation in having these emergency medications to us as soon as possible so we can be better prepared to care for your child by the first day of school. The *Student Medication Request and Release Agreement* can be found on the AVA webpage by first clicking on the tab "Parent Resources" then clicking on "Health and Attendance". Scroll down to "Medications at AVA" and a link to the form is highlighted in blue.

Have a wonderful summer, and we look forward to a GREAT new school year!

Jennifer Alwell, LPN  
Health Room

## How to Login to Infinite Campus (aka Parent Portal)-available in July

1. <https://campus.dcsdk12.org/icprod/portal/icprod.jsp>
2. Log in to your parent portal account. If you do not have one, please contact Starla Cordova (Office Manager) for an activation key. Email her at [scordova@aspenviewacademy.org](mailto:scordova@aspenviewacademy.org). Note: Each parent will need an account.
3. Click "Sign In"



4. Here you can access:
  - District Wide and School Wide Emails and notices
  - Fees
  - Update your contact preferences



## RevTrak Setup & Payment Instructions

1. <https://campus.dcsdk12.org/icprod/portal/icprod.jsp>
2. Sign in just as you would for Infinite Campus/Parent Portal
3. Click "Fees"

Campus Portal SELECT A STUDENT

Welcome [User Name] Sign Out

Infinite Campus

Family

Messages

Calendar

**Fees**

User Account

Account Management

Contact Preferences

Access Log

Online Fee Payments

School Lunch Payment

Student Account Info

Douglas County School

Aspen View Academy

District Notices - 1 message

[03/09/2015]  
Parent and Student Satisfaction World Class Target Development Continues  
World Class Targets are one component of our pay for performance system in the Douglas County School District. World class targets were developed from a convergence of research designed to impact student achievement through highly effective teaching practices. This spring, two new targets (Parent Satisfaction and Student Satisfaction) are being developed and piloted with a small group of teachers.

Personalized Learning is seeking interested parents and community members to assist with item validation for the development and piloting of these targets. We will be meeting April 2nd from 5:30-8:30p in the Board Room at the Wilcox building. The Wilcox building is located at 620 Wilcox St. Castle Rock, CO 80104. Interested parents and community members can contact Personalized Learning at 303-387-8077 or jacoble@DCSDK12.org to learn more and sign up to be a part of the ongoing development of the Parent and Student Satisfaction targets.

If you would like more information regarding World Class Targets you can access information through the World Class Education department on the district web-site or by navigating to <https://www.dcsdk12.org/world-class-education/>

School Notices - 0 messages

Inbox - 2 messages

Go Mobile - Need Your District ID?

Get Your District ID

App Store Google Play

4. Click "Online Fee Payments"

Campus Portal SELECT A STUDENT

Welcome [User Name] Sign Out

Infinite Campus

Family

Messages

Calendar

Fees

User Account

Account Management

Contact Preferences

Access Log

**Online Fee Payments**

School Lunch Payment

Student Account Info

Douglas County School

Aspen View Academy

Fee Statement


Print Filter By: 14-15 All Members

Description	Due Date	Person	Type	Date	Exempt	Debit	Credit	Balance
AVA-Misc Fee	03/31/2015	[User Name]	Course			1.00		1.00
Subtotal						1.00	0.00	1.00

Note: The fees grid displays only fee assignments for students where the user has portal access.

Amount Due: 1.00

5. Click "Aspen View Academy"



DOUGLAS COUNTY SCHOOL DISTRICT  
LEARN TODAY. LEAD TOMORROW.

Welcome to the Web Store

**Browse**  
Elementary Schools  
Middle Schools  
High Schools  
Charter Schools  
Other Schools  
All Products  
Shopping Cart

**Services**  
Home  
Contact Us  
FAQ  
RevTrak My Account  
Payment Instructions  
Policies  
Privacy Policy  
Products  
Password Reset

**Our products...**  
**Student Fees**  
Please Pay Student fees here!  
**Please Note:** The process has changed from last year. Please enter your Infinite Campus login information below to make a payment.  
Click [HERE](#) for further instructions.  
**NOTE:** When entering the dollar amount for your fees, the dollar sign (\$) is NOT required.  
If you do not know your [Infinite Campus Parent Portal login](#), please contact your student's school.  
If your student attends one of the following schools, please make your payment by clicking on their school below:  
[American Academy](#)  
[Aspen View Academy](#)  
[Berkshire Academy](#)  
[Challenge to Excellence](#)  
[DCS Montessori](#)  
[North Star Academy](#)  
[Parker Core Knowledge](#)  
[Platte River Academy](#)  
[Skyview Academy](#)  
[STEM School](#)

6. Click "Student Fees Payments"



Welcome to the Web Store

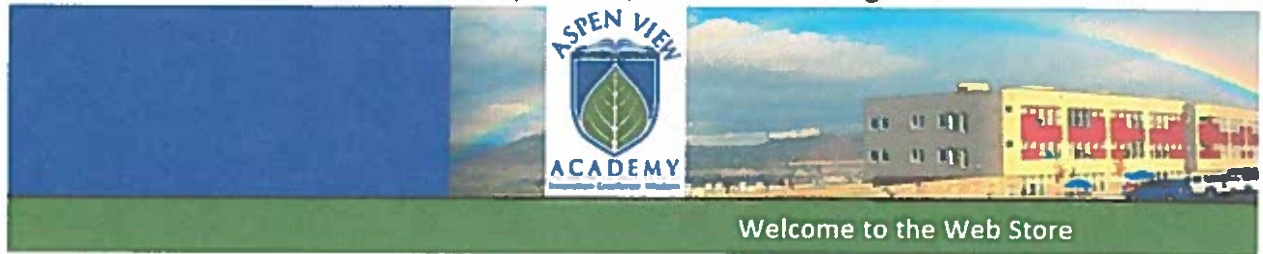
  
Student Fees Payments

  
School Age Child Care

  
My Account

  
Password Reset

7. Sign in, using Parent Portal username and password, then click "Next Page"



Welcome to the Web Store

**Our products**

**InfiniteCampus Student Fees**

Infinite Campus Student Fees

Please use your Infinite Campus Portal login here to make payments

If you do not know your Infinite Campus login please contact the Aspen View Academy.

**Product Details:** (sku:IC01)

Please Sign In


To help us locate your fees, please enter your Infinite Campus Portal "User Name" and Infinite Campus Portal "Password"

Username:

Password:

**NEXT PAGE** <=== Click To Proceed...

8. Enter the amount to be paid (do not use \$ dollar sign), then click "Next Page"



Welcome to the Web Store

**Our products**

**Infinite Campus Student Fees**

Student	School	Fee Name	Fee Amount	Year	Amount to Pay
Field, Gabriel	Aspen View Academy	AVA-Misc Fee	\$1.00	201	\$1.00
<b>Total</b>	----	----	<b>\$1.00</b>	----	

**NEXT PAGE** <=== Click To Proceed...



9. Click "Go to Checkout"



**Your Shopping Cart**

ents Thank you for shopping with us! Here are the items you have chosen for purchase. (Your shopping cart, Step 1).

To continue shopping click here: **[Continue Shopping]**

Items:	Price	Qty	Total	Remove
InfiniteCampus AVA-Misc Fee	\$1.00	1	\$1.00	X
Total: \$1.00				

EMPTY

CONTINUE SHOPPING

GO TO CHECKOUT

10. Enter email address. 1<sup>st</sup> time users, click "I am a new customer". Returning users, click "I am a returning customer". Then click "continue".



**Your Shopping Cart**

**Web Store Customer**

1. Enter your email address.
2. Select if you are a New or Returning Customer. (Returning customers must enter password.)
3. Click **Sign in using our secure server**.
4. Follow prompts to complete billing and payment information.
5. New customers will be prompted to create a password. This password is NOT issued by the school.

**Credit/Debit Cards**

Please use any credit or debit card that has a Discover, MasterCard, or Visa logo.  
For your protection, the Web Store does not retain credit card information.

Enter your email address:

**Pick  
one**

☒ I am a new customer  
(You'll create a password later)

☐ I am a returning customer  
and my password is

CONTINUE

11. Follow steps for credit card info, etc.