

# Posting Attendance from a Mobile Phone

Register

**New River Fellowship**

Email or Mobile Number

email@email.com or 123-456-7890

Password - forgot?

Sign In

OR

Sign Up



**New River Fellowship**

Welcome Jenn

Update Profile

Privacy Settings

Church Directory

**Your Groups**

Find A Group



**New River Fellowship**

Hey there!

Check out your groups below.

You lead...

**TEST Life Group**

Sun. September 27, 2015 • 5:30 PM

Take Attendance

## Step One

- Login at [newriver.infellowship.com](http://newriver.infellowship.com)
- OR
- via the attendance reminder link that is emailed after your meeting

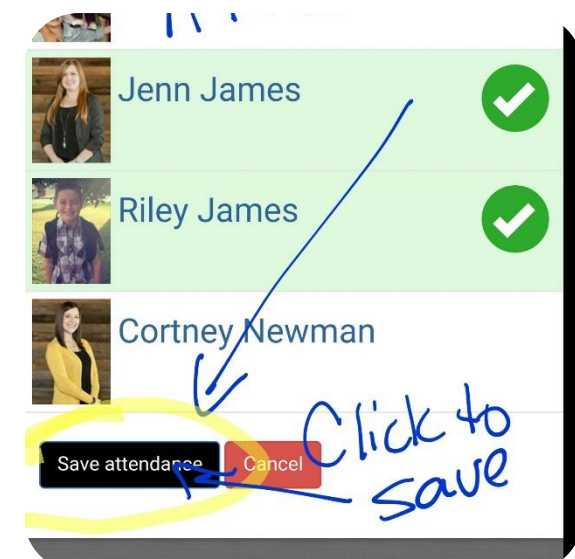
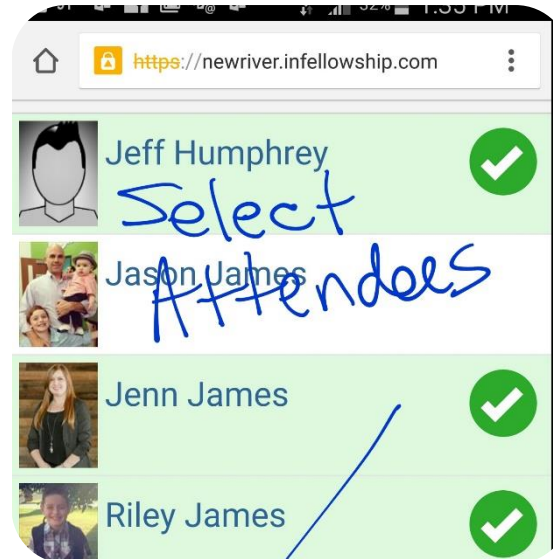
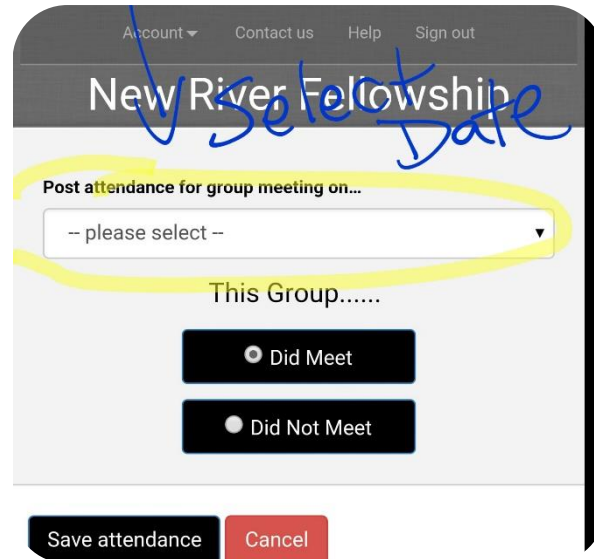
## Step Two

- Click on the "Your Groups" link

## Step Three

- Click on the black "Take Attendance" button

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## Step Four

Select your meeting date/time and if your group "Did Meet" or "Did Not Meet".

## Step Five

- When you select a meeting date/time your roster will appear.

## Step Six

- Click on the name of each attendee and click the black button "Save Attendance".
- To have someone added to your group, please email their name to us at [groups@newriver.tv](mailto:groups@newriver.tv)