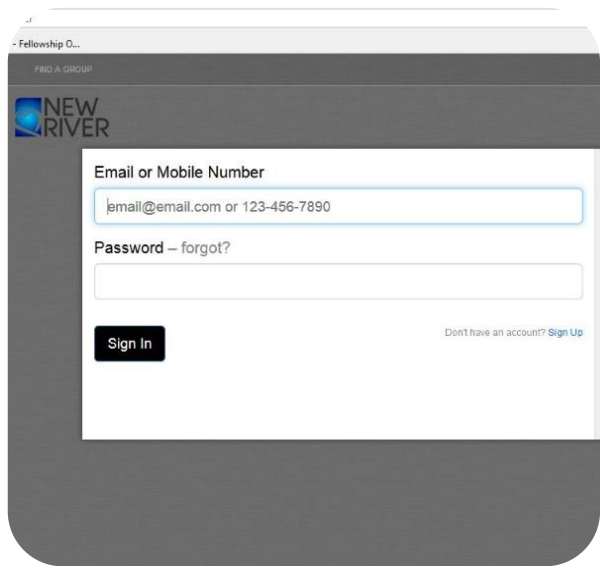


Posting Attendance from your Personal Computer/iPad



Fellowship O...

FIND A GROUP

NEW RIVER

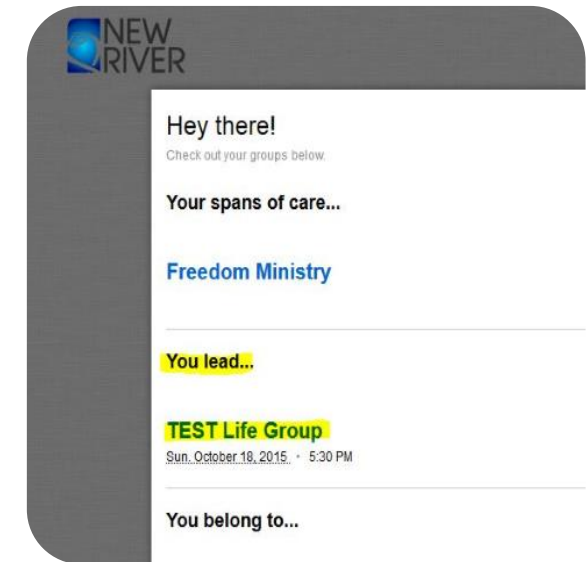
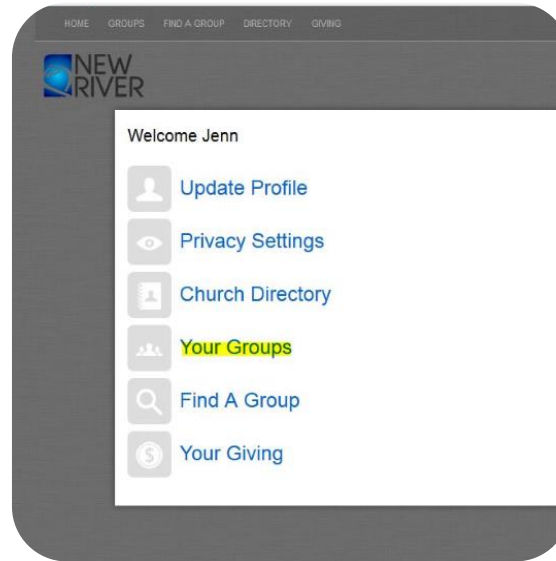
Email or Mobile Number

jemail@email.com or 123-456-7890

Password - forgot?

Sign In

Don't have an account? Sign Up



Step One

- Login at newriver.infellowship.com
- OR
- via the attendance reminder link that is emailed after your meeting

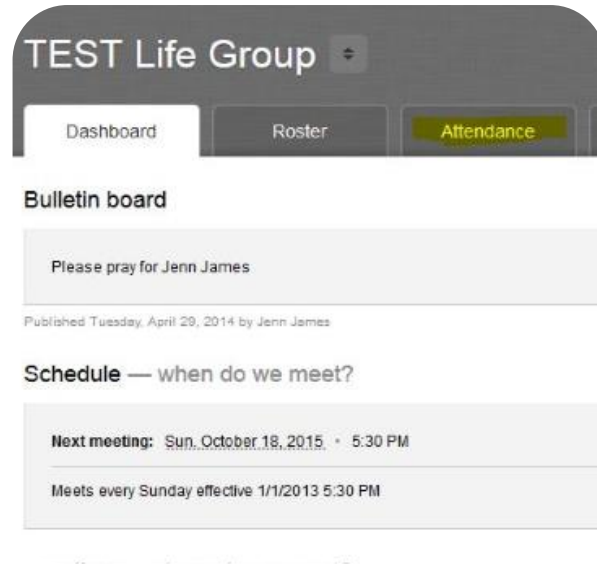
Step Two

- Click on the "Your Groups" link

Step Three

- Click on the name of your group listed below the "You lead..."

Posting Attendance from your Personal Computer/iPad



Step Four

Click on the "Attendance" tab

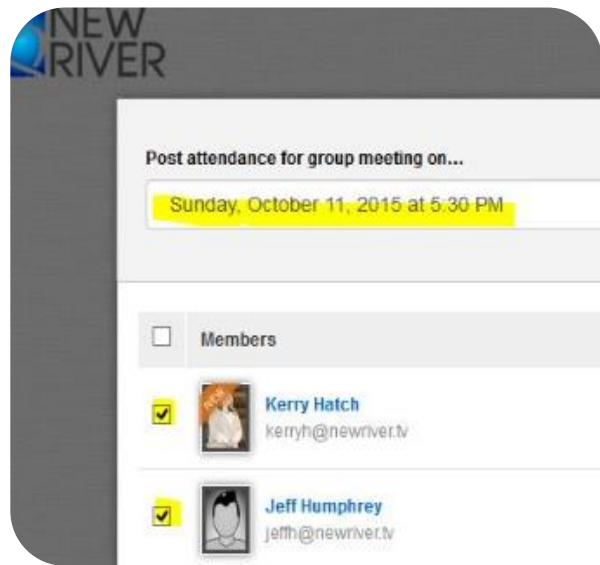
Step Five

- In the top right corner click on the blue "+ Enter Attendance" link

Step Six

- Select your meeting date/time and if your group "Did Meet" or "Did Not Meet".

Posting Attendance from your Personal Computer/iPad





NEW RIVER

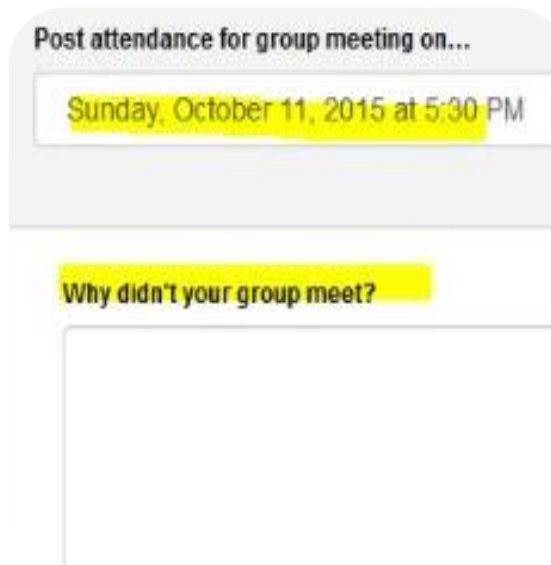
Post attendance for group meeting on...

Sunday, October 11, 2015 at 5:30 PM

☐ Members

☒  Kerry Hatch
kerryh@newriver.tv

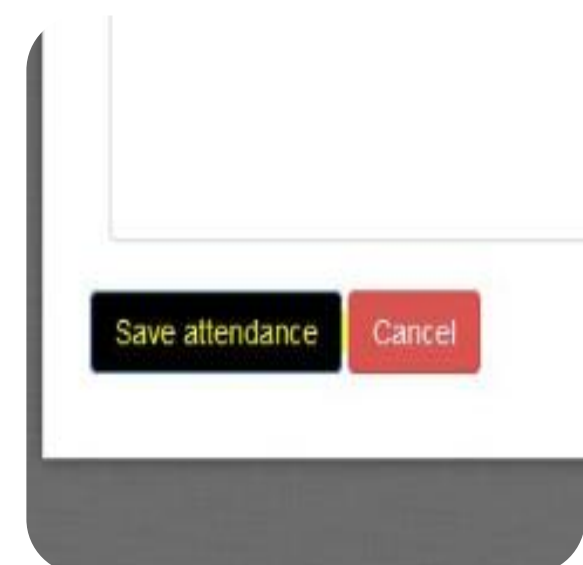
☒  Jeff Humphrey
jeffh@newriver.tv



Post attendance for group meeting on...

Sunday, October 11, 2015 at 5:30 PM

Why didn't your group meet?



Post attendance for group meeting on...

Sunday, October 11, 2015 at 5:30 PM

Why didn't your group meet?

Save attendance Cancel

Step Seven

Check the box next to the name of each attendee. If you don't see their name, it means they are not in your group Roster.

To add a person to your group, email their Full Name to groups@newriver.tv

Step Eight

- If your group "Did Not Meet" you can describe the reason you didn't meet, i.e. Christmas break, holiday, weather, etc. This helps you communicate group health to your Campus Pastor and church Staff

Step Nine

Click on the black "Save Attendance" button to post your group attendance.