



2015 Expanded Learning Opportunity Providers' Showcase

September 9, 2015
9:00 a.m. – 12:00 p.m.

Community Engagement & Supports Team

Mary Swinford



Community Engagement & Supports Manager

Rhonda Rogers




Director of Community Engagement & Supports

Paola Cedeño




Community Resource Specialist



Networking & Breakfast 9:00 a.m. – 9:40 a.m.

- Help yourself to breakfast.
- Network with others.
- Complete the scavenger hunt to be entered for door prizes.
- Place completed scavenger hunt card into the raffle box.



Prime Time Palm Beach County, Inc. receives significant funding from the Children's Services Council of Palm Beach County.





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A Word from Our Host



Palm Beach County Board of County Commissioners Parks & Recreation Department




Expanded Learning Opportunities Offerings Overview




Who is Eligible for Expanded Learning Opportunity Offerings


- Elementary School Afterschool Programs & Middle School Afterschool Programs
 - Afterschool Programs that are actively engaged in the afterschool Quality Improvement System (QIS);
 - Afterschool programs located in Title 1 public schools;
 - Community-based programs in the following zip codes:

33403	33406	33409	33417	33460	33476
33404	33407	33410	33430	33461	33493
33405	33408	33415	33438	33462	33435




Expectations for Expanded Learning Opportunity Offerings

- **OST Program**
 - Determine, with input from children, which ELOs to request.
 - Contact ELO Provider to arrange session.
 - Serve at least **15 elementary school youth** or at least **10 middle school youth** at each session.
 - Recruit at least 20 but not more than 30 children to participate per series.
 - Designate staff member to participate.
 - Record attendance and sign reports.
 - Cancel sessions with 24 hr. notice if minimum participation cannot be guaranteed.




Expectations for Expanded Learning Opportunity Offerings

- **Prime Time**
 - Disseminate information about ELO offerings.
 - Determine OST program eligibility.
 - Serve as liaison between OST program and ELO Provider.
 - Provide technical assistance.
 - Collect data and ensure compliance.
 - Reimburse ELO Providers for documented services.




Expectations for Expanded Learning Opportunity Offerings

- **Expanded Learning Opportunity (ELO) Provider**
 - Prepare and obtain signatures on memorandum of agreement with OST program.
 - Deliver ELO activities and services (i.e., sessions, trainings, or special events) according to contract/vendor agreement with Prime Time.
 - Notify Prime Time of session cancellations or issues with OST program.
 - Submit data and reports to Prime Time.




Important Information for Expanded Learning Opportunity Offerings

- **Capacity**
 - There must be 15 elementary school youth or 10 middle school youth or more in attendance in order to maintain an ELO offering.
 - If under 15 youth are in attendance, the ELO will not be reimbursed.
 - There must not be more than 30 youth served in a completed series.
 - To ensure the quality of the ELO offerings, youth turnover within the group is discouraged. ELO is not permitted to exceed serving more than 30 youth in a completed series.
 - To prevent this from occurring, allow for youth voice and an opportunity for them to express their interest in ELO offerings prior to request.
 - Not following these requirements may hinder the opportunity for future ELO offerings.



Expectations at a Glance

OST Program	Prime Time	ELO Provider
<ul style="list-style-type: none"> • Determine, with input from children, which ELOs to request • Contact ELO Provider to arrange session • Serve at least 15 elementary school youth or 10 middle school youth at each session • Recruit at least 20 but not more than 30 youth to participate per series • Serve at least 10 at each session • Designate staff member to participate • Record attendance and sign reports • Cancel sessions with 24 hr. notice if minimum participation cannot be guaranteed 	<ul style="list-style-type: none"> • Disseminate information about ELO offerings • Determine OST program eligibility • Serve as liaison between OST program and ELO Provider • Provide technical assistance • Collect data and ensure compliance • Reimburse ELO Providers for documented services 	<ul style="list-style-type: none"> • Prepare and obtain signatures on memorandum of agreement with OST program • Deliver ELO activities and services (i.e., sessions, trainings, or special events) according to contract/vendor agreement with Prime Time • Notify Prime Time of session cancellations or issues with OST program • Submit data and reports to Prime Time



ELO Showcase

- Door prizes will be awarded throughout the event for those who completed their scavenger hunt.
- On the way out, get a passport to have initialed by ELO Provider.
 - Once you participate in the activity at the ELO provider's table, they will initial the passport.
 - Turn completed passport to the Prime Time table to be entered for a grand prize.
 - Winner will be contacted after event.

ASPIRA

Cathy Anaya, Regional Director

Email: canaya@aspirafll.org

Phone: (561) 533-9790

ASPIRA Leadership Club (ASPIRA Club) is an afterschool club that utilizes the ASPIRA Youth Leadership Development Model, a nationally recognized best practice. ASPIRA Club promotes academic achievement and graduation, as well as college and career readiness. The ASPIRA curriculum is used in conjunction with the Second Step curriculum to target leadership skills development and violence, substance abuse and delinquency prevention.

Center for Creative Education

Jerry Crank, Program Director

Email: jerryC@cceflorida.org

Phone: (561) 805-9927

CADRE (Creative Arts Designed to Reinforce Education) is an arts integration program offered by the Center for Creative Education (CCE) to eligible out-of-school time programs in Palm Beach County. Its instructional units (IUs) are designed to allow children to explore their creativity and learn about art and its many forms, while reinforcing skills, knowledge, and concepts related to traditional classroom subjects during out-of-school time. This hands-on, integrated approach to learning not only allows for youth to explore a variety of artistic media but as indicated above, reinforces traditional subject matters taught during school hours.

FLIPANY

Lynne Kunins, Executive Director

Email: Lkunins@flipany.org

Phone: (954) 636-2388

FLIPANY will deliver the evidence-based, six-week *Cooking Matters for Kids and Teens* courses. These courses work toward preventing obesity by providing children with experiences related to nutrition, cooking, healthy eating habits, and physical activity. The curriculum is designed to be learner-centered and is very "hands-on." Resources and materials pertaining to the lessons the children/youth are learning in each class will be sent home to families.

Florida Fishing Academy

Richard Brochu, Executive Director

Email: rich@floridafishingacademy.com

Phone: (561) 740-7227

Through the Florida Fishing Academy's (FFA) mobile afterschool and summer camp programs, elementary and middle school-aged youth from third through eighth grades will learn basic fishing skills, water safety, environmental awareness and problem-solving, relationship-building and other life skills that use fishing as a means for self-improvement. Youth in sixth through eighth grades will also learn how to kayak, snorkel, sail, repair their rods, how to filet and cook up their catches, and dissecting a fish. Each class also has a strong dose of character-building, family-bonding, leadership opportunities, problem-solving, confidence-building and other life lessons.

Green Mouse Academy

Amy Erickson, Program Director

Email: sinares@comcast.net

Phone: (561) 630-6549

Green Mouse Academy's current program strands include: Engineering and Robotics, Animation and Digital Art (Stop-Motion Animation and Digital Design and Animation), Coding (Computer Programming and Game Design) and Maker Discovery (Maker Lab Activities). Green Mouse Academy's mission focus is on 21st century skill development while consciously creating authentic connections to academics. Workshop strands will be delivered in six sequential sessions and it is beneficial for the same youth to complete all six sessions. Year-round sessions generally operate for 60 minutes and are offered as six individual sessions, scheduled once per week. Initial sessions are designed to introduce the topic, resources, skills and project stream. Follow-up sessions focus on participants applying what they've learned through problem solving analysis, innovation and cooperative learning (21st century skills).

Junior Achievement of the Palm Beaches – BizCamp

Lateer Adderly, Program Manager

Email: ladderly@juniorachievement.com

Phone: (561) 242-9468

Junior Achievement will offer youth the opportunity to experience JA BizCamp for one week during the summer. This one-week, hands-on camp will provide youth with real-life applications that will teach them the principles of financial literacy, work readiness and entrepreneurship. During this week-long camp, the participants will go through a process where they start as job candidates and become business professional and/ or entrepreneurs. They will apply for jobs, run a business and act alternately as employees and consumers.

Junior Achievement of the Palm Beaches – Train-the-Trainer

Lateer Adderly, Program Manager

Email: ladderly@juniorachievement.com

Phone: (561) 242-9468

All Junior Achievement programs are designed to be taught by practitioners who already participate as counselors at the afterschool site being served. Once trained, the practitioner will facilitate the lessons weekly for 45 minutes to one hour. The curriculum runs between five to six weeks. The JA trainer will also conduct 25 observations during the contract period.

Lake Worth Playhouse

Shonna Rash, Education Director

Email: shonna@lakeworthplayhouse.org

Phone: (561) 586-6169

The Lake Worth Playhouse Multicultural Arts Program (MAP) has provided performing arts education through introductory workshops to underserved youth populations in our immediate community for six years. Participating youth learn acting, dancing, and improvisational skills; gain performance experience; and most importantly, build a sense of community and individual empowerment with the added bonus of fun. Some of the themes to be explored are friendship, learning, leadership, commitment, conflict resolution, empathy, respect, diversity, courage, sharing and more.

Literacy Coalition of Palm Beach County – Afterschool Reads

Meredith Fraysure, After School Reads Manager

Email: mfraysure@literacyabc.org

Phone: (561) 279-9103

Through Afterschool Reads, the Literacy Coalition will offer eight weeks of direct service in reading, math or science (KidzLit, KidzScience and KidzMath). Site directors will choose the curriculum desired for their youth. The lessons have been developed to enhance school day academics. Leave behind activities

will be given to the counselors to complete during the week or when they have the appropriate time. All extension materials will be provided to the site, along with the lesson plan and a copy of the book read at the beginning of each lesson.

Literacy Coalition of Palm Beach County – Turning Bullies into Buddies

Nancy Birardi, Program Coordinator

Email: nbirardi@literacyabc.org

Phone: (561) 767-3355

The Turning Bullies into Buddies (TBIB) is a character education program that uses literature, discussion prompts, technology (educational video, recorded music, electronic games, and diverse slide shows) and hands-on activities to prepare children with skills and strategies to cope with and prevent bullying and its underlying causes. Three programs will be offered are The Starter Series (*Making a Difference*); The Reinforcement Series (*Connecting with Others*); and The Prevention Series (*Social Emotional Learning Topics, Bullying & Its Underlying Causes*)

Palm Beach Zoo

Amanda Clough, Education Coordinator

Email: education@palmbeachzoo.org

Phone: (561) 533-0887 ext. 229

The Palm Beach Zoo will deliver five, one-hour STEAM-based academic outreach programs with live animals and one Zoo visit with a one-hour guided tour for each of the sites selected. Program will be developed at three levels to accommodate the academic needs of youth in kindergarten through second, third through fifth and six through eighth grades; for a total of 15 programs and four distinct Zoo tours.

Resource Depot

Jennifer O'Brien, Executive Director

Email: jobrien@resourcedepot.net

Phone: (561) 882-0090

The Resource Depot's *REImagine Environmental Stewardship Program* continues to fine-tune its deliverables to better match the Quality Standards for Afterschool. *REImagine* consists of six (one-hour), hands-on environmental art sessions designed to engage youth and their sites in creative, collaborative projects that demonstrate the "who/what/why" of Creative Reuse. An option for a field trip-based curriculum with selected sessions taking place at Resource Depot is also available. At the culmination of the ELO, a final project will be displayed at the afterschool site, accessible to the parents and community, exhibiting the creative, fiscal and environmental benefits of reuse. The curriculum can be adapted for kindergarten through eighth grade as learning and leadership is youth-focused with support from the practitioner.

South Florida Science Center and Aquarium

Carla Duhaney, Director of Education

Email: cduhaney@sfsciencecenter.org

Phone: (561) 832-1988

The South Florida Science Center and Aquarium's Passport to STEM program is based on technology, engineering, and math-based activities and experiments employing deductive reasoning and critical thinking skills. This program will consist of six sequential sessions focused on the STEM Passport theme including Circuit Science and Robotics, Panther's Force in Motion Lab, Chemical Concoctions, Engineering is Elementary, Nitromania and Squid Dissection. There will be five sessions of STEM

Passport experiments at the afterschool site and then a final session during a visit to the Science Center. The field trip builds upon the site-based instruction provided by the outreach educator and utilizes all of the Center's special exhibits and activities. At the conclusion of each session, youth are directed to write in their STEM Passport booklets about their experiences and a discussion is held.

The Arc of Palm Beach County

Julie Lodell, Director of Recreation

Email: jlodell@arcpbc.org

Phone: (561) 804-4910

The Arc's Community Inclusion Program will offer specialized instruction and support to facilitate inclusion services to elementary and middle school afterschool programs in Palm Beach County. The Community Inclusion Program will serve afterschool practitioners annually through youth and family special events, train-the-trainer, coaching sessions and outreach opportunities. Coaching will be conducted either weekly or bi-weekly, based on necessity. The trainings, observations and outreach opportunities will be ongoing and vary throughout the year. The goal of the Community Inclusion Program will ensure that all afterschool programs in Palm Beach County are as accessible to children with special needs as they are to children who are typically developing.

YMCA of South Palm Beach County

Sara Jones, Director of Community Wellness

Email: sjones@ymcaspbc.org

Phone: (561) 536-1432

The YMCA will endeavor to provide a well-rounded programming experience by integrating wellness education components to reinforce the health experience. By offering the YMCA Physical Activity and Wellness Expanded Learning Opportunities during out-of-school time, the YMCA is not only assisting sites in achieving the Center for Disease Control's recommendation of 60 minutes of physical activity each day but it is also providing tools to the OST practitioners to exceed this benchmark by teaching sites how to engage in and encourage active lifestyles. Our goal is to create an environment for every child to feel included, be active and build valuable social skills therefore creating a healthier generation. Activity offerings will be infused with SPARK curriculum concepts and strategies. The focus will not be based on athletic performance but rather on engaging all of the youth in non-competitive and all-inclusive progressive skill building activities. The youth will be given opportunities to connect with other youth and build positive and supportive relationships with the YMCA instructors by working in a cooperative setting of team building activities and engaging in partner, small group and large group settings.

Young Singers of the Palm Beaches

Shawn Berry, Artistic Director

Email: shawnberry@yspb.org

Phone: (561) 659-2332

Through "Site Choirs," Young Singers of the Palm Beaches will explore musicianship, world cultures, emotions and teamwork with youth in out-of-school time programs. Each session will include activities to develop a natural singing body alignment, freedom of breath, development of intonation, character, diction of several languages and ease of personal vocal freedom through the use of music from various periods, genres and styles. Five modules will be created for youth, grades second through fifth. These units will include curriculum based on the current standards (Common Core or Next Generation Sunshine State) relative to the age group being served. The "Site Choir Program" will be divided into four terms. All terms will run for nine weeks of teaching time, two days a week for an hour each, and

one week extra if a performance is included. This will promote consistency in the sequential format of the classes. Sites that have access to a music room with a piano will be given special priority. Although an audition will not be necessary, the sites should hand pick the youth who show an interest in singing. A parent introduction letter will be sent home with each singer at the first rehearsal which will outline what the children will be learning and why they need to be at all rehearsals, the full hour.

Youth Speak Out International

William King, Executive Director

Email: wk@youthspeakoutint.org

Phone: (561) 632-6303

Youth Speak Out International's year round program, Making the Community Aware Through Technology, will utilize the project-based learning model, integrating arts and technology. Participation in this program will enhance media literacy, cultural competency, video/audio production, storyboard drawing, public speaking, creative writing, and critical thinking skills. The focus of this media literacy program will be on the comprehension of the essential skills of inquiry along with self-exploration. An eight-week, eight-hour media literacy program will be offered to sites throughout the school year (October - September). This discovery experience will take learning from within the afterschool site into the participants' own multi-cultural communities. Making The Community Aware Through Technology is a program that builds on knowledge learned. Youth will learn to operate a 35 mm camera, IPAD tablet and video production software. Armed with a strong working knowledge of video/audio production, youth will film their media productions. As participants work on their media projects, they must brainstorm ideas in small groups and act as proficient listeners in their production teams. A community forum will be held as the culminating event of this program. This forum will allow youth to present their finished media projects to each other, family, friends and professionals in the community.



Expanded Learning Opportunities (ELO) Provider Elementary School Policies & Procedures

Revised September 2, 2015

Successful delivery of ELO services requires collaboration among ELO providers, Prime Time, and out-of-school time (OST) programs. Each partner has specific roles and responsibilities with regard to offering ELOs with fidelity to the greatest number of children possible.

Prime Time will maintain a list of ELO services and provider contact information and will disseminate information on an ongoing basis and upon request to eligible OST programs. In order to receive ELO services, OST programs are responsible for determining, with the input of the children they serve, which ELOs they wish to receive and for contacting ELO providers to arrange sessions or special events at their sites.

Once ELO services are arranged, the OST program director will sign a memorandum of agreement (MOA) with the ELO provider, outlining the logistics, rules/requirements and expectations. The ELO provider is responsible for preparing and obtaining signatures on the MOA.

The OST program is responsible for ensuring that a minimum of 15 youth attend each session scheduled and that at least one staff member participates in each session. In the event at least 15 youth are not expected to be available for a scheduled session, the OST program must contact the ELO provider within 24 hours prior to the session. The ELO Provider will not be reimbursed for sessions delivered to fewer than 15 youth and must notify Prime Time of any cancellation or rescheduling of a session. Prime Time reserves the right to suspend ELO services to any OST program that cancels three sessions within a given academic year.

Prime Time will serve as a liaison between the OST program and ELO providers and will be responsible for determining OST program eligibility for ELO services and for administering contracts and/or vendor agreements with ELO providers. Prime Time will provide technical assistance to ELO providers as needed to ensure delivery of high quality services.

OST programs must be eligible for services prior to requesting ELOs. The criteria are as follows:

- Afterschool programs that are actively engaged in the afterschool Quality Improvement System (QIS);
- Afterschool programs located in Title 1 public schools;
- Community-based programs in the following zip codes:
33403 33406 33409 33417 33460 33476
33404 33407 33410 33430 33461 33493
33405 33408 33415 33438 33462 33435
- Any exception to the above needs the pre-approval by Prime Time.

OST Program

- Determine, with input from children, which ELOs to request
- Contact ELO provider to arrange session
- Serve at least 15 youth at each session
- Recruit at least 20 but not more than 30 children to participate per series
- Designate staff member to participate
- Record attendance and sign reports
- Cancel sessions with 24 hr. notice if minimum participation cannot be guaranteed

Prime Time

- Disseminate information about ELO offerings
- Determine OST program eligibility
- Serve as liaison between OST program and ELO provider
- Provide technical assistance
- Collect data and ensure compliance
- Reimburse ELO providers for documented services

ELO Provider

- Prepare and obtain signatures on memorandum of agreement with OST program
- Deliver ELO activities and services (i.e., sessions, trainings, or special events) according to contract/vendor agreement with Prime Time
- Notify Prime Time of session cancellations or issues with OST program
- Submit data and reports to Prime Time



Expanded Learning Opportunities (ELO) Provider Middle School Policies & Procedures

Revised September 2, 2015

Successful delivery of ELO services requires collaboration among ELO providers, Prime Time, and out-of-school time (OST) middle school programs. Each partner has specific roles and responsibilities with regard to offering ELOs with fidelity to the greatest number of children possible.

Prime Time will maintain a list of ELO services and provider contact information and will disseminate information on an ongoing basis and upon request to eligible OST middle school programs. In order to receive ELO services, OST middle school programs are responsible for determining, with the input of the children they serve, which ELOs they wish to receive and for contacting ELO Providers to arrange sessions or special events at their sites.

Once ELO services are arranged, the OST middle school program director will sign a memorandum of agreement (MOA) with the ELO provider, outlining the logistics, rules/requirements, and expectations. The ELO provider is responsible for preparing and obtaining signatures on the MOA.

The OST middle school program is responsible for ensuring that a minimum of 10 youth attend each session scheduled and that at least one staff member participates in each session. In the event at least 10 youth are not expected to be available for a scheduled session, the OST middle school program must contact the ELO provider within 24 hours prior to the session. The ELO provider will not be reimbursed for sessions delivered to fewer than 10 youth and must notify Prime Time of any cancellation or rescheduling of a session. Prime Time reserves the right to suspend ELO services to any OST middle school program that cancels three sessions within a given academic year.

Prime Time will serve as a liaison between the OST middle school program and ELO providers and will be responsible for determining OST middle school program eligibility for ELO services and for administering contracts and/or vendor agreements with ELO providers. Prime Time will provide technical assistance to ELO providers as needed to ensure delivery of high quality services.

Prime Time will also track ELO services and will collect data regarding ELOs and related youth outcomes. OST middle school programs and ELO providers will be jointly responsible for collecting attendance information (and, if applicable, youth surveys or pre-/post-tests) for all ELO sessions, trainings and/or special events. A representative from both the OST middle school program receiving the ELO services and the provider delivering the services must sign the attendance report and verify its accuracy and validity. The ELO provider is responsible for submitting all attendance reports and data to Prime Time on a timely basis.

OST Program

- Determine, with input from children, which ELOs to request
- Contact ELO provider to arrange session
- Serve at least 10 youth at each session
- Recruit at least 20 but not more than 30 youth to participate per series
- Serve at least 10 at each session
- Designate staff member to participate
- Record attendance and sign reports
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Prime Time

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ELO Provider

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- Deliver ELO activities and services (i.e., sessions, trainings, or special events) according to contract/vendor agreement with Prime Time
- Notify Prime Time of session cancellations or issues with OST program
- Submit data and reports to Prime Time