MY EXAMINATION: FAQs

My Examination launches in late August—are you ready?

1. What is My Examination?
My Examination is an exciting new service for Architect Registration Examination® (ARE®) candidates. The service, which will launch in late August 2013, will be located within My NCARB.

2. What are the benefits of My Examination?
In addition to being able to schedule appointments, candidates will have easy access to exam history, score reports, authorization to test information, rolling clock dates, important messages from NCARB, and more.

3. Will there be a blackout before the launch of My Examination?
Yes. To prepare for My Examination, there will be an estimated eight-week blackout starting 1 July 2013. During this time, exams cannot be administered or scheduled, and registration boards cannot create eligibilities for exam candidates. The blackout period is expected to end in late August.

4. Will candidates receive an extension to their rolling clock because of the blackout?
NCARB will grant an automatic 12-week extension to the rolling clock and is working with jurisdictions to ensure all candidates receive the same extension. Candidates will receive the full 12-week extension regardless of the length of the blackout period.

5. Does the extension to the rolling clock apply to the 1 July 2014 deadline for divisions passed prior to 2006?
No. Candidates who have passed exam divisions prior to 2006 and have not completed the ARE will need to pass all remaining divisions by 1 July 2014 to prevent those divisions from expiring.

6. Where will I take the exam after the blackout?
Candidates will continue to take exams at Prometric test centers.

7. When can I schedule an exam post-blackout?
Exams may be scheduled immediately following the blackout period, which is expected to end in late August.

8. Is the exam content going to change?
No, test specifications for each division will remain the same.

9. Will the cost of the exam increase?
No, the cost of each division will not change. However, the cost of rescheduling an exam will be based on the following tiered structure:

- 0-3 days before appointment: Rescheduling not permitted
- 4-15 days before appointment: $80
- 16 or more days before the appointment: $60

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10. Do I need to have an NCARB Record to take the exam?
Yes. This has been a requirement for all new candidates since May 2008 and will now be a requirement for all candidates.

11. What if I am currently testing, but don’t have an NCARB Record?
Non-Record holders will need to create an NCARB account and establish access post-blackout. Non-Record holders will receive one year of access at no cost, but will then be required to pay an annual $75 renewal fee to maintain access.

12. What if my NCARB Record has gone inactive?
You will need to renew your NCARB Record after the blackout. At this time, NCARB will waive any past due renewal fees for a limited time when you reactivate your expired Record. The cost to reactivate your NCARB Record is only $75.

13. Does NCARB make a profit from the ARE?
No. Contrary to popular belief, the ARE is heavily subsidized by NCARB. The income generated by exam fees covers only a portion of development and administration costs.

14. Why is the exam check-in procedure changing?
After the blackout, candidates will follow Prometric’s standard biometric-enabled check-in process. This simple procedure verifies a candidate’s identity and provides a higher level of security to testing centers and exam content. All information is protected by secure, encrypted servers and is not shared with any outside entities—including NCARB.

For the latest information, visit http://ncarb.org/ARE/ARE-Portal.aspx, or contact NCARB customer service at 202/879-0520 or customerservice@ncarb.org.