

The Boyertown Lions Community Ambulance Service (BLCAS) seeks to hire a Director of Emergency Medical Services. This newly created position shall provide strategic direction and administrative function and oversight for our emergency services. The Director of EMS shall report to the President and Board of Directors. The duties specific to the Director of EMS are all encompassing and may be subject to change as assigned or directed by the President and Board of Directors of BLCAS. The Director must be the leader, coordinator, and overseer.

The Director of EMS must be an experienced and active EMS provider. A summary of the position includes:

- Provide and monitor budgetary oversight of BLCAS
- Identify administrative and operational programming
- Oversees and attends to all personnel activities
- Monitors and reviews policies governing BLCAS
- Provides monthly reports and keeps the Board apprised and up to date
- Attends EMS council meetings and functions
- Monitors compliance to policies and programming
- Reviews and monitors employee actions and responsibilities
- Reviews the status and readiness of equipment, supplies, and the facility
- Monitors continuing education and systems operations
- Provides information to the Board concerning staffing, operations, and equipment

Applicants are requested to send a resume to Roger Lehmann, President of BLCAS at [rdl@all-county-assoc.com](mailto:rdl@all-county-assoc.com). Additional information may be obtained by Email from President Lehmann or by calling his cellular phone number 610-960-6104.

The Board of Directors desires to interview applicants in the next six weeks.