



Westlake School for the Performing Arts

200 Northgate Ave., Daly City, CA 94015

April 5, 2012

To: Poly Company Class

From: Anthony Manaois

Re: URBAN PARADISE POLYNESIAN FESTIVAL on May 5th at 10am to 7pm

The Urban Paradise Polynesian Festival is fast approaching, and will be hosted by the Polynesian Performance Program classes. This is our time to take pride in the program and support the Polynesian culture.

HOW WE CAN SUPPORT THE FESTIVAL

- (1) Assist with the setup of the courtyard the evening before the event, May 4th, starting at 7pm.
- (2) Donate an item for your class raffle basket - Your class theme is "Polynesian Beauty and Accessories." Think of items that may fit this theme and bring it to class no later than Monday, April 30th. AIM Bay Area volunteers will help you create a basket that will be raffled off during the event.
- (3) Game Booths - each class will come up with a game booth. Please coordinate and/or get ideas from Leonora Pineda (AIM BA Class Parent Liaison). AIM Bay Area will provide the consolation prizes for the games.
- (4) Invite your family and friends to join in the festivities. Hand out flyers, spread the word in Facebook, Twitter, email, etc.
- (5) If you know of vendors who would like to sell their items during the Festival, give them a copy of the Vendor Agreement form (see attached). They must submit their forms no later than Friday, April 27th, to reserve a space.
- (6) Donate an item for your class raffle basket - Your class theme is "Polynesian Beauty and Accessories." Think of items that may fit this theme and bring it to class no later than Monday, April 30th. AIM Bay Area volunteers will help you create a basket that will be raffled off during the event.
- (7) Raffle Tickets - volunteer to sell raffle tickets and give away leis during the festival.

Finally, we invite you to join the Island Girl contest. We will be looking for someone who exemplifies the WSPA Island Girl persona.

If you have any questions, please feel free to call Lily Edralin at 650-267-9641, or Debbie