



P.O.W.E.R Community Fair (Possessing Our Wealth Education and Resources)

@ The Beautiful
West Angeles Cathedral
3600 Crenshaw Blvd.
Los Angeles, California

Vendor Registration Form

Saturday, August 29, 2015

Description of Event:

- Outdoor Resource Fair, Bringing together Partners, Businesses and Resources to our community
- Saturday, August 29, 2015; 10 a.m. until 4 p.m.
- Free Admission to the public. All day entertainment, Kid's Corner.
- Expected Attendance 500+

Fair Information and Requirements: *Please read carefully*

- Booth space fees: 10x10 without electricity **\$350**. Payment is due with application. Application Deadline is August 15, 2015, Early Bird Discount 10% before July 31, 2015. **SPECIAL SPONSORSHIP AVAILABLE/ Discount for Non-Profits/Community Partners \$200, Food Trucks and Food Vendors \$350**
- Booth space is limited and available on a first come - first served basis.
- All vendor location requests will be considered on a first come - first serve basis and honored whenever possible.
- Event tents and tables are provided.
- Please provide a detailed description of your booth items on the form (attach an additional sheet if necessary) and, if possible, attach photos of sample items.
- All Vendors: Due to logistics of vendor set-up, you are asked to check in between 8am – 8:30 a.m. Due to safety issues, vendors who arrive after 8:30 a.m., may forfeit pre-assigned booth location and be assigned an alternate location.
- Vehicles will not be allowed in the fair area after 8:30 a.m. without permission of a fair official and all vehicles must be removed from Fair grounds by 9 a.m.
- Booths must be completely set-up by 9 a.m. The Fair requests that all vendor booths remain open until 4 p.m.
- Vendors will have from 4-5 p.m. to pack-up. All vendors must be off Fair grounds by 5:00 p.m.
- To prevent accident or injury, any vendor wishing to leave early **MUST** notify a Fair official. With permission, booths that can be packed-up and “walked-out” will be allowed to do so. No vehicles will be allowed on the Fairgrounds before 4 p.m., without the permission and escort of a Fair official
- The vendor is responsible for leaving the vendor area in the condition that it was originally received, i.e. removal of all debris such as boxes and trash.
- Each applicant will receive a confirmation letter upon receipt of their application and a map and directions will be mailed prior to the event.
- This event occurs rain or shine! Be prepared for wind, rain and/or heat/cold.
- All vendor fees are non-refundable.
- All vendors are required to show proof of liability insurance and read and sign attached waiver. Please fill out vendor registration completely.
- Absolutely no unattended vehicles may be left on the Fairgrounds the night before the Fair.
- Vendor Registration Forms must be return by August 15, 2015.



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Date received: _____
Booth #: _____

Vendor Name: _____ Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____

Phone(s): _____

- Type of Booth & Description:** Please indicate type and provide description, photos.
- | | |
|---|---|
| <input type="checkbox"/> Small Business | <input type="checkbox"/> Food Truck/Food Vendor/Food Vendor |
| <input type="checkbox"/> Game/Activity | <input type="checkbox"/> Health and Wellness |
| <input type="checkbox"/> Non-Profit | <input type="checkbox"/> Community Partners |
| <input type="checkbox"/> Homeownership | <input type="checkbox"/> Other |

Please give a detailed description of your products/services and include a photo, if possible.

Electricity will not be available

Proof of Insurance attached

Waiver: The POWER Community Fair reserves the right to refuse any vendor application, should this occur the fee will be refunded. The Vendor shall defend, save and hold harmless the West Angeles CDC and West Angeles COGIC, POWER Community Fair, their respective officers, agents, board members, staff, volunteers, sponsors and assigns from any claims, damages, losses, liability or expense which may arise, and shall not be held responsible for any loss or damage due to fire, accident, theft, weather, acts of God, vandalism or any other loss or injury whatsoever or not specifically described herein, whether past, present or future. Booths are not insured by the West Angeles CDC or West Angeles COGIC, POWER Community Fair or any sponsoring agents. Exhibitors/Vendors must make provisions for safeguarding their goods. Exhibitor must have replacement cost insurance for all personal property. Exhibitors/Vendors assumes full liability for protecting, care and maintenance of exhibitor's property. **ANY VENDOR NOT HOLDING VALID LIABILITY INSURANCE EXHIBITS AT THEIR OWN RISK AND ASSUMES ALL LIABILITY.**

Please sign to acknowledge that you have read all of the information, rules and regulations and agree to be bound by this contract.

Signed: _____ **Date:** _____

<input type="checkbox"/> 10x10 space \$350	<input type="checkbox"/> Non-Profit/CP \$200
I have enclosed a check or money order made payable to WACDC. RETURN COMPLETED FORM BY AUGUST 15 TO: 6028 Crenshaw Blvd., Los Angeles CA 90043 (323)751-3440	