POLICIES

<u>Deposit and Registration</u>: Full payment is due at the Northeastern Ohio Synod office (1890 Bailey Rd., Cuyahoga Falls, OH 44221) by Monday, March 28, 2016. Accommodations for non-commuters are the responsibility of the participant and are available at Hampton Inn, Stow, OH, 330-945-4160 or 800-426-7866. Tuition cannot be refunded after the beginning of an event. Cancellations prior to the event due to emergencies will result in 25% of the tuition being retained by the co-sponsoring organizations for administrative costs. Registrations are limited and accepted on a first-pay basis. If NALIP cancels an event, your full payment will be refunded. All fees, terms and conditions are subject to change without notice.

<u>Attendance Policy</u>: All participants are expected to attend all sessions of an event from the beginning time to its conclusion. It is important, especially for commuters, to have pastoral coverage arranged prior to your attending the event. A certificate of attendance/completion will not be given to anyone who misses any portion of a session.

<u>Materials</u>: Depending on the event, you will be given a Resource Manual or handout material. The purchase of books and other reading material recommended will be the responsibility of participants.

Room and Board: Some of our events are scheduled with room and board available. Each site has different costs and requirements for payments. We will convey to you the information from the site about availability and cost. Any dietary or other special needs must be handled between the participant and the site staff.

<u>Fieldwork in Basic Education</u>: Although many of the participants in the Basic Education program will have a ministry site, some may not. The faculty of our NALIP program will help you define options available for the fieldwork phase (Cultivating). Nevertheless, participants are responsible for securing a fieldwork situation in which to do the requirements of the Cultivating Phase, Phase II

<u>Membership</u>: Except for our "Discernment Event", Lutheran participants will be expected to become members of whichever interim pastors' association is for their group (IMA for ELCA, and IMC for LCMS).

PRE-WORK FOR BASIC EDUCATION

It is expected that your or synod bishop, district president, or other church leadership has knowledge of your attendance at the NALIP Basic Education event.

Required pre-work reading includes:

A Change of Pastors by Loren Mead, Alban Publications Temporary Shepherds edited by Roger Nicholson, Alban How Your Church Family Works by Peter Steinke, Alban Creating A Healthier Church by Ronald Richardson, Fortress A Door Set Open by Peter Steinke, Alban

Additional reading suggestions include:

Generation To Generation by Edwin Friedman, Guilford Revitalizing Congregations by William O. Avery, Alban The Fifth Discipline by Peter Senge, Doubleday A Failure of Nerve by Edwin Friedman Healthy Congregations by Peter Steinke, Alban Breaking the Missional Code, by Ed Stetzer and David Putman Transitional Ministries Today, Norman Bendroth, ed.

<u>During Phase One</u> you will be developing personal learning goals for the week, as well as personal learning goals for Phase Two. You may find it helpful to come prepared having reflected upon your learning goals for this event.

If you have not participated in a NALIP Discernment Event, you will also want to have reflected upon your ministry and what it is that leads you to consider intentional interim ministry as a vocational direction. You may also desire to share your reflection with your synod bishop, district president, or other church leadership.