

## **Changes to the Guidelines and Application**

**Application deadline: Changed to June 1 from June 15 to coincide with the other grant deadlines.**

- The Facility must be used as a Cultural Facility 85% of the time. This will be a question on the first page of the application. If the answer is No, the applicant cannot complete the application.
- The applicant may only apply for one of the following: renovation, new construction or acquisition in a single application, NOT acquisition and renovation.
- State funding **IS NOT** to be used for landscaping, constructing or fabricating exhibits.
- Cultural Facilities Program does not fund rental property.
- The applicant must be able to record a Restrictive Covenant on the property at least 10 years. Signed and dated lease agreement must be submitted with the application.
- Applicants requesting funds for Structures 50 years or older must submit the Division of Historical Resources (DHR) letter with the application or prior to the Panel Meeting.
- All documentation (Support Letters, DHR Letter, Signed & Dated Lease agreement, Cash on Hand, Expenditures, Irrevocable Pledges, and Documented In-Kind Contributions) must be submitted by the application Deadline of June 15.
- Review and Scoring Criteria will be based on three (3) criteria
  - Scope of Work up to 20 points
  - Project Budget, Management & Matching funds up to 40 points
  - Need for Project & Project Impact up to 40 points