

Job Description for Presbyterian Campus Minister At Marshall University

The Presbyterian Campus Pastor at Marshall University shall be called by the Westminster Foundation of West Virginia and installed by the Presbytery of West Virginia. Ordinarily, the campus pastor will be expected to maintain membership in the Presbytery of West Virginia, although "laboring within the bounds" will be considered.

The Campus Pastor shall:

- Maintain a progressive and welcoming campus ministry presence at Marshall University and in the MU Campus Christian Center
- Plan and coordinate (lead or recruit other leaders) a weekly evening meeting with students.
- Provide student leadership development through a planning team.
- Plan and participate in community/campus outreach programs, such as, but not limited to:
 - Interfaith activities
 - Habitat for Humanity
 - Read Aloud program
 - Be Hope To Her
 - Empty Bowls
- Keep office hours to be available to students, either by appointment or drop-in, for:
 - Crisis counseling
 - Vocational counseling
 - Spiritual counseling
 - Support
 - Hospitality

- Emergency financial assistance – funds available through the Presbyterian Campus Ministry Committee
- Establish and/or maintain strong lines of communication with Marshall University's Office of Student Affairs and the dean of students.
- Be attentive to campus events and responsive to tragedies, emergencies, etc.
- Assist with regular operation of the Campus Christian Center.
- Meet monthly with the Campus Christian Center Board
- Meet at least quarterly with Campus Christian Center staff to discuss building use issues, ministry needs, etc.
- Meet regularly with the Presbyterian Campus Ministry Committee:
 - Give an oral report
 - Make special budget requests and categorize expenditures for treasurer
 - Set goals
 - Get clarification on specific programs
 - Develop relationships with local congregations
- Meet quarterly with the Westminster Foundation Board and give a written and oral report.
- Participate fully in the life of the Presbytery of West Virginia, including serving on committees when asked and when possible.
- Be a friend in ministry to colleagues in Huntington and surrounding areas.
- Be a strong Reformed presence to the Huntington and Marshall communities and a voice for the Reformed faith on issues in the community.