# Mission Committee

**Requests due by Thursday, October 15, 2015**

## Contact Information Form

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| --- | --- |
| Name of Organization |  |
| Name of Contact Person |  |
| Address |  |
| City, State, Zip |  |
| Web address/email | . |
| Telephone |  | Fax |  |

### Are you requesting monetary support? (check one) Yes No

About Our Grants:

Please bear in mind that the grants we award for agencies or programs typically will not exceed $3000. We strongly discourage you from applying for amounts larger than this amount. In reviewing proposals, we look most favorably on those which provide detailed budget information as to where the money will be spent. One reason grants have not been funded in the past is vague or general information on the budget submitted.

In reviewing proposals, it is helpful to hear about a project that is limited enough in scope that a small grant will fund a significant portion of it. Alternatively, if you have secured other funds and need a limited amount to proceed on a larger project, your proposal could outline what money is needed and how it will be used.

We do not want to be the sole source of funding for any project, so please let us know where you receive additional funds for implementing your work, and especially let us know how area churches support your effort.

Please note our grants are awarded each year and cover **only one** calendar year. Programs will only be funded for a total of **three years**. Funds are awarded on a Quarterly basis **at the end** of the Quarter. We reserve the right to request an updated report on your program **prior** to releasing funds. The amount of an award may be reduced if funds are not available.

Because of our budgeting process, it is unlikely that you will receive notice whether or not you have been awarded a grant for 2015 until December 2014. We regret any difficulty this awards cycle creates for you.

Questions can be directed to: Greg Kupar at pastorkupar@live.com

1. **Brief History**

Please give us a brief history of your organization, paying particular attention to how your organization addresses social issues in your community and the interfaith/ecumenical involvement in your organization.1

(Please limit your response to 500 words or less).

1 Funding requires a written endorsement of the application by the Session of the sponsoring church. In the case where there is no “sponsoring” church per se, the applicant must receive an endorsement from the session of a Presbyterian Church or closely related church governing body in the community that is most closely affiliated with the applicant. In this latter case both the applicant and the church must independently explain the relationship to the Mission Committee.

## Current Mission and Goals

1. Please tell us about your current mission. Take into consideration, how your mission is in harmony with our responsibility to explore the meaning of God’s Word as a response to social issues in the Bible which your organization addresses?
2. What are your goals for 2014 and how are they in unity with our purpose to support and sustain ministries which:
	1. Promote total health for individuals
	2. Strengthen families
	3. Address issues of violence
	4. Seek equality for all people
	5. Address issues of economic and community development
	6. Are prepared to respond to disaster
	7. Address the problem of hunger
	8. Work for peace and promoting justice
	9. Promote environmental justice
3. Other than with monetary support, how can the Presbytery of West Virginia, its ministers and congregations help you achieve your goals?

### Signature Date

If not requesting aid please return this page only to PWV Mission Committee, Attn: Barbara Chalfant, 520 Second Avenue, South Charleston, WV 25303 by Thursday, October 15, 2015

### Name of Organization

**Additional Information for Requests for Monetary Support**

1. **History and Past Accomplishments**
2. What were some of your project’s major accomplishments or successes this past year?
3. How many people (unduplicated count) have benefited from the project(s)?

How many units of service were provided?

How many people will your project benefit in 2014?

How have the projects helped, changed and/or affected the community?

## Evaluation and Financial Information

1. If you have received aid in the past from Mission Committee (previously the Social and Ecumenical Ministries Committee of the Presbytery of WV, please attach a copy of the most recent formal evaluation of your programs or an end of year report showing how the aid received was used in the overall mission of your organization. Supply documentation that the report was approved by your Session/governing board.
2. Please attach a total operating budget for 2015 highlighting those funds being requested in this application.
3. What is the monetary and non-monetary support you have or expect from the congregations of faith in your community?
4. What is your plan for becoming self-supporting within your community? Other than monetarily how may we help you with this goal?
5. Other comments.
6. We of

request

in funds from

the Presbytery of West Virginia. We understand that funds are limited and that this application does not guarantee that we will receive the financial support requested, but that the Mission Committee will make an effort to distribute available funds in a manner which is faithful to the goals and mission of the Presbytery of West Virginia.

### Signature Date

If requesting aid please return to: Mission Committee Attn: Barbara Chalfant 520 Second Avenue South Charleston, WV 25303 by Thursday, October 15, 2015 or cbutler@wvpresbytery.org. Mailed applications need to be postmarked no later than October 14, 2015 **We encourage electronic applications to save resources,** **but if applications are not submitted electronically, please be sure that they are in a format that can be easily digitized (i.e. not hand written).**