



# CALC

Community Alliance of Lane County

## DIRECT DEBIT (PLEDGER) AUTHORIZATION FORM

### Here's how Direct Debit works:

You authorize regularly scheduled payments to be made from your checking or savings account. Your payments will be made automatically on the specified day. And proof of payment will appear on your statement. The authority you give to charge your account will remain in effect until you notify us in writing to terminate the authorization. Direct Debit is dependable, flexible, convenient and easy. To take advantage of this service, complete the attached authorization form and return it to us

All you need to do is:

1. Mark the box before type of account to indicate whether your payment will be deducted from your checking or savings account.
2. Indicate the amount you wish to pledge and your preferred pledging schedule.
3. Fill in your name, the name and location of your financial institution, and today's date.
4. Attach a voided check for verification of all financial institution information **OR** fill in your routing and account numbers.

**Please complete the information below and return to CALC (458 Blair Blvd, Eugene, OR, 97402.)**

I authorize Community Alliance of Lane County to initiate electronic debit entries to my

checking account (or)  savings account

for payment of my pledge of \$ \_\_\_\_\_ on a  monthly (or)  quarterly (or)  annual basis

on the  1<sup>st</sup> (or)  15<sup>th</sup> of each  month (or)  first month of the quarter (or)  December.

I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. This authority will remain in effect until I have cancelled it in writing.

DATE \_\_\_\_\_

FINANCIAL INSTITUTION NAME (PLEASE PRINT) \_\_\_\_\_

ACCOUNT NUMBER AT FINANCIAL INSTITUTION \_\_\_\_\_

FINANCIAL INSTITUTION ROUTING NUMBER \_\_\_\_\_

FINANCIAL INSTITUTION CITY AND STATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_