

# Northwoods Unitarian Universalist Church

## Board of Trustees Meeting

December 13, 2015

### Minutes Submitted by Cyndie Mahaney – Secretary

**Location:** Northwoods Unitarian Universalist Church

**Attended:** Ann McAlpin – President  
Lisa Cronic – President Elect  
Kate Rhoad – Trustee At Large  
Donna Renfro, Jamie Moody, David Shontz

Larry Loomis-Price – Past President  
Rud Merriam – Treasurer  
Cyndie Mahaney – Secretary  
John DeCaire – Trustee At Large

**Absent:** Bob Long – Parliamentarian

**Call To Order** 01:00 pm

- Motion to accept minutes from November 2015. \*Motion passed.
- Finance report – Rud
  - Motion to accept November financial report. \*Motion passed.
  - Motion to add \$400 to the Budget for the remainder of the fiscal year to pay for Payroll Services. \*Motion passed.
  - End of year letter will be sent out by Ann this week. She will confer with Helen Sherwood to combine with membership letters.
  - Quote from Larry “We will move into a step-up place.”
    - Internally – Want to have full time DFD.
    - Externally – What do we want to do in the community?
- Building & Grounds Update - John
  - No update on security system.
  - Fireproof file cabinet – \$200 - will be purchased from office supply budget.
- COM Update
  - Want to have Time & Talent Event.
- Adult RE Forum
  - Terry Meyer is now the organizer.

- Cyndie will schedule for next Quarter.
- Wider UU Issues - Lisa
  - Paul Nelson recommends continuing membership in the UU Network.
    - \$400/ year
    - Motion to add the cost of membership to the budget. \*Motion passed.
  - Information about the Southwest UU Women's event.
- Minister's Report – Rev. Donna
  - Children's RE
    - Putting the idea of moving to one service for RE on hold for now. Will continue with both services for the remainder of the year and see where attendance is.
  - Adult RE Scheduling
    - Terry Meyer will organize scheduling. Will continue with weekly sessions.
  - Healing process – Will hold small groups and congregation meeting. Will begin going through the history of the church.
  - Settled Minister Search Process.
    - We may not be ready to begin the search process by next year.
    - Possibly extend the Interim period or get Developmental Minister.
    - Need to decide in February.
- Covenant of Right Relations – draft version - Kate
  - There have been 4 comments so far – all positive.
  - Will put out another Beacon Bits and Facebook announcement. Jamie will do this.
  - Update on Structure Revision Process
    - Have held 1 meeting –it produced some ideas.
    - Need to have combined BOT/COM meeting – will meet between services next week.
    - Will hold additional discussion groups.
      - December 21, 7:00pm - 8:30pm
      - Kate will collect feedback.
    - Congregation meeting - 1<sup>st</sup> Sunday in February (Feb 7).
- Annual Meeting Date – May 15, 2016
- Committee Leadership
  - Still looking for Chairs for Finance and Stewardship committees.
- Membership
  - Is our definition of membership still working?
  - Proposal from Helen Sherwood – Consider bringing back Voting, Non-Voting and

Friend membership categories. – Larry will work on ideas.

- Proposal to close the church office between Christmas and New Years.
  - Extra holiday time December 21 – 31.
  - Motion to accept. \*Motion passed.
  - Jamie will post in Beacon Bits and Facebook.
- Board Retreat Worksheet
  - Ann will send another copy to board members – please fill out and send in.
- New Renters
  - Several from Woodlands Art League.
  - Want to increase advertising to attract more.
  - Put managing this under Building & Grounds.
- Millbend
  - Has been having attendance issues recently.
  - Possibly increase advertising?
  - Put under Building & Grounds.

**On Hold, no new updates:**

- Fundraising ideas – Larry
- Board member responsibilities and positions (At-Large division of responsibilities – Kate & John)
- Ministerial Search Committee – Vote to call MSC in May 2016.

**Adjourn**

03:04 pm