

Northwoods Unitarian Universalist Church

Board of Trustees Meeting

November 8, 2015

Minutes Submitted by Cyndie Mahaney – Secretary

Location: Northwoods Unitarian Universalist Church

Attended: Ann McAlpin – President
Lisa Cronic – President Elect
Bob Long – Parliamentarian
Kate Rhoad – Trustee At Large
Rud Merriam – Treasurer
Cyndie Mahaney – Secretary
John DeCaire – Trustee At Large

Donna Renfro, Jamie Moody, David Shontz

Absent: Larry Loomis-Price – Past President

Call To Order 01:03 pm

- Motion to accept minutes from October 2015 (with 1 edit). *Motion passed.
- Finance report – Rud
 - Motion to accept October financial report. *Motion passed.
 - Updates on tax payments.
 - Recommendations for tax services.
 - Rud will investigate payroll services.
 - Reschedule sending pledge letters until the end of the year.

Executive Session: Started 01:23 pm Ended 01:35 pm

- Bonus for Jamie \$1,000 *Motion passed
- Payroll Service - authorize up to \$2,000/year *Motion passed
- Building & Grounds Update (including building security) - John
 - Back to square one with security system ideas.
 - John & Jamie will research monitored security systems.
 - John will get prices for AED's.
 - Lisa will check into a fireproof file cabinet.
- Next Adult RE Forum

- November 29th
- Topic – Covenant of Right Relations

- Wider UU Issues - Lisa
 - UU Network membership renewal.
 - Will vote next month after talking to Paul Nelson.
 - Hopefully some people will be able to attend the lunch.
 - Upcoming events list handout.

- Minister's Report – Rev. Donna
 - Propose changing the name of Conflict Resolution Committee to Healthy Congregations Team
 - This should go through the COM or be part of Structural Changes.
 - Discussion of flow chart handout.
 - Small Groups for congregational healing process.
 - To be lead by Rev. Donna.
 - David will discuss scheduling this with the COM.
 - Adult RE Scheduling
 - No one is in charge of this now.
 - Rev. Donna will look for someone to organize this.
 - Possibly change to 2 Adult Forum & 2 Small Group meeting per month on alternating weeks.
 - Children's RE
 - May change to one service due to the current number of children in attendance.

- Covenant of Right Relations – draft version
 - Was announced at both services.
 - Kate will gather feedback.
 - 3 comments so far – all positive.
 - Update on Structure Revision Process
 - Meeting – possibly Nov 12th
 - Create Structure Task Force ~6 people.

- Social Media Policy
 - Move to accept current revision (with 2 edits). *Motion passed.

- Recommendation from Mary Chimerusti for replacement of Policies & Procedures
 - Change format to: Shared Ministry Manual

- Will consider as part of Structure Change
- So BOT only sets policies would not have to approve all procedures.
- o Strategy Discussion
 - Review of Numerical Growth
- o Letter of appreciation to Daniel Silva for building the Name Tag Cabinet.
 - Ann will send.
- o Jamie to attend website training November 13, 2015.

Executive Session: **Started 03:19 pm Ended 03:31 pm**

On Hold, no new updates:

- Fundraising ideas – Larry
- Board member responsibilities and positions (At-Large division of responsibilities – Kate & John)
- By-Law Revision & By-Law Committee
- Ministerial Search Committee – Vote to call MSC in May 2016.

Adjourn **03:35 pm**