

Personal Assistants and the Law

Part of the **Florida Realtors®** Virtual Campus Series

3 Hours CE Credit!



Date: Friday, June 10, 2016

Time: 9:00am-12:00pm (EST)

Place: Englewood Area Board of REALTORS®

Cost: \$15 Pay (Bring your EABOR Rewards Card to have it stamped)
FREE to 2016 Education Club Members

Instructor: Patti Ketcham

Registration: EABOR 941-474-6664 or

<http://www.inglewoodareaboardofrealtors.com>

Are you unsure about the difference in duties between a licensed assistant and a non-licensed assistant? Not sure what types of questions you can ask in an interview? This course will help you recognize the policies and procedures surrounding the hiring of an assistant.

Name: _____ License# _____ BK/SL _____

Mailing Address: _____

Broker/Office: _____

Phone#: _____ Email: _____

Registrations must be received by **12 p.m., Wednesday June 8, 2016** to guarantee class materials are available for attendees. You can register online at <http://www.inglewoodareaboardofrealtors.com>, or fax the completed form to (941) 475- 8070 or email your registration to mpotts@eabor.net. Do you have questions? Give Marcia Potts a call at (941) 474-6664.



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