

Job Posting:

Hillsdale County Fairgrounds Manager

Manager is responsible for the day-to-day operation of the Hillsdale County Fairgrounds (HCF) and its facilities. This includes coordination of events and activities at the fairgrounds for the annual fair and off-season use. Manager supervises the day to day maintenance of the fairground facilities, marketing for the organization and administration of the annual budget.

The Manager is responsible for maintaining the maximum use of the fairgrounds; representing the interest of the HCF in accordance with policies, procedures, and standards established by the Board of Directors; maintaining good public relations with the businesses, service organizations and the community.

Salary depends on qualifications and experience. Prior experience with fair or festival management is preferred. Full Position Description available on December 8, 2015 on the HCF website at www.hillsdalecountyfair.org.

Deadline for application, resume and cover letter is January 8, 2016.