

Christopher Sharrett

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Address

4113 Valencia Rd.
Chesapeake, Va. 23321

Education

- Virginia Tech: Class of 2015
- Pamplin School of Business
- Degree: Finance – Investment Management

Skills

- Interpersonal Communication, Quick Learner, Public Speaking
- Financial Analyst Skills
- Advanced Excel: Excel Tables and Charts, Pivot Tables and Pivot Charts, Lookup Functions, Financial Functions, Database Functions, Data Analysis Tools and What-If Analysis.
- Basic VBA programming and User Interface development

Work Experience

Intern

Portsmouth City Treasurer's Office
(05/2014 - 08/2015)

- Internal Auditing
- Bookkeeping

Vacation Market Administrator

Gold Key – PHR Hotels and Resorts
(05/2013 – 08/2013)

- Generated daily financial reports for the vacation market's bank account and sales
- Sold tickets for attractions connected to the business
- Cooperated with fellow employees to create ideas to better sales and market appearance

Intern

Virginia Society of Association Executives
(11/2012)

- Set up and organized the 2012 Fall Education Symposium & Expo

Extracurricular Activities

- Virginia Tech Sports Business Club: Member (2012 - present)
- Big Event (Volunteer Work) at Virginia Tech (April 2012, 2013, 2014)
- Intramural Sports Captain (September 2011 – present)